


MEMORANDUM

DATE: May 1, 2009

TO: Karen S. Haynes
President

FROM: Linda Hawk 
Vice President
Finance and Administrative Services

SUBJECT: ASI, Inc. Proposed Master Budget for Fiscal Year 2009-2010

Attached please find the proposed master budget plans for ASI, Inc. for fiscal year 2009-2010 for your review and approval.

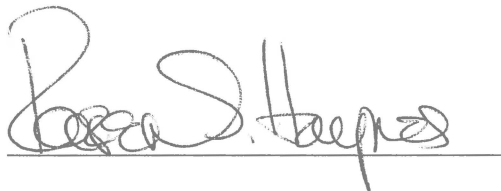
The Budget Review Committee (ASI Executive Director, Business Manager, President, Vice President of Finance, Faculty Representative, Dean of Students, and the Vice President of Finance & Administrative Services) reviewed and approved the proposed budget. At its April 24th ASI, Inc. Board of Directors meeting, the board voted to approve the budget and forward to the University President.

The following are the significant changes to the FY 2009-2010 budget as compared to FY 2008-2009 budget:

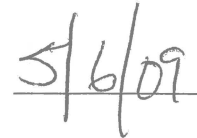
- A major decrease in the travel budget for the ASI President and the elimination of the Governmental Relations Department Travel Budget.
- The Women's Center, the Campus Activities Board, the Marketing and the Governmental Relations departments all lost one student employee position.
- The Board of Director's had approved the addition of a School of Nursing position for Fall 2009. This additional position to the Board of Directors will be postponed until Fall 2010.
- The addition of an ASI Professional Staff member- the Director of the Women's Center

- A \$7,000 decrease in the overall Campus Activities Budget.
- Decrease in telecommunications costs by elimination of two phones lines and three computers.

I approve the fiscal year 2009-2010 budget for ASI.



Karen S. Haynes, President



Date

LH:cjb
Enclosures

The California State University

Bakersfield • Channel Islands • Chico • Dominguez Hills • East Bay • Fresno • Fullerton • Humboldt • Long Beach • Los Angeles • Maritime Academy • Monterey Bay
• Northridge • Pomona • Sacramento • San Bernardino • San Diego • San Francisco • San Jose • San Luis Obispo • San Marcos • Sonoma • Stanislaus

Associated Students, Inc.
 Estimated General Fund Revenue 2009-2010

	Student Fee		Headcount		Estimated 09/10 Revenue
Fall Projected Headcount	50	x	9000	=	\$ 450,000.00
Spring Projected Headcount	50	x	8600	=	\$ 430,000.00
Summer Projected Headcount	50	x	1000	=	\$ 50,000.00
Open University Fall	50	x	200	=	10,000
Open University Spring	50	x	200	=	10,000
Open University Summer	45	x	500		22,500
FY2008/09 Carryover					0
Commercial Operations Income					15,000
Investment Income					4,000
Student Activities					5,000
Fundraising Income					10,000
Minus Refunds					-1,500
TOTAL ESTIMATED WORKING BUDGET REVENUE 0809					1,005,000

<i>08/09 Revenue</i>
430,000
430,000
75,000
10,000
10,000
22,500
0
15,000
11,000
5,000
10,000
-1,500
1,017,000

Associated Students, Incorporated

Budget Projection Worksheet 09/10

Description	Rec Trust		COMMENTS/EXPLANATION
	Rec Trust 0809	Proposed Rec Trust 0910	
Salaries	40,000	40,000	Director of Campus Rec Salary
Salaries-Student Assistants	21,000	21,120	1 coord (10x15x32=4,800), 4 spec (4x8.5x10x32=16,320)
AQUIT (unemployment trust)	0	0	
Employee Benefits	0	0	
Telecommunications	0	0	
Transportation/Travel	0	0	
Independent Contractors: Webmastr	0	0	
Legal Expenses	0	0	
Payroll Processing Fees	0	0	
Auditing Expense (GLT)	0	0	
Accounting Expense	0	0	
Postage/Mail	0	0	
Printing/Copies	0	0	
Office Supplies	0	0	
Insurance-	0	0	
Advertising/Promo. Expense	0	0	
Facility Usage	0	0	
Lease Fee	1,947	1,947	Clarke Fee
Discretionary	0	0	
Membership & Dues	200	0	National Intramural & Recreation Sports Association
Stipends/Grants	0	0	
Office Equip Lease/Maint.	6,430	6,210	Copier, Computers
Retreats	0	0	
Programming/Student Act.	23,600	21,123	Programming is made up of: Club Sports: \$12,000
Gifts & Acknowledgements	0	0	Excursions: \$6,000
Tax and License	0	0	Intramural: \$2,000
Payroll Taxes	0	0	Leisure Courses: \$600
Bank Charges	0	0	Wellness Month, Leisure Seminars: \$523
Professional Dev/Director and Students	1,200	0	
Food & Entertainment	600	600	Food at All Clubs sports meetings
SOC Programming	0	0	
SOC Leadership Dev	0	0	
Leadership Dev and Training	0	0	
Cougar Bazaar	0	0	
RESERVES	0	0	
PROJECTED EXPENSES	94,977	91,000	

PROJECTED REC TRUST REVENUE 0910

Fall Projected Headcount	8600	43000
Spring Projected Headcount	8600	43000
Summer Projected Headcount	1200	6000
Estimated Rec Trust Revenue 2009/10		92,000

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Transportation/Travel	0	0	
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Legal Expenses	0	0	
Payroll Processing Fees	0	0	
Auditing Expense (GLT)	0	0	
Accounting Expense	0	0	
Postage/Mail	0	0	
Printing/Copies	0	0	
Office Supplies	0	0	
Insurance-	0	0	
Advertising/Promo. Expense	0	0	
Facility Usage	0	0	
Lease Fee	1,947	1,947	Clarke Fee
Discretionary	0	0	
Membership & Dues	200	0	National Intramural & Recreation Sports Association
Stipends/Grants	0	0	
Office Equip Lease/Maint.	6,430	6,210	Copier, Computers
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SOC Leadership Dev	0	0	
Leadership Dev and Training	0	0	
Cougar Bazaar	0	0	
RESERVES	0	0	
PROJECTED EXPENSES	94,977	91,000	