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April 14, 2010

MEMORANDUM

To: Britney Russo, President
Associated Students, Inc.

Rodger D'Andreas, Interim Executive Director
Associated Students, Inc.

From: Karen S. Haynes
President

Subject: 20010/11 Associated Students, Inc. Budget

In accordance with CSU Executive Order 369, I have approved the proposed 2010/11 Associated Students, Inc. budget as submitted.

If you have any questions, please contact Linda Hawk, Chief Financial Officer and Vice President, Finance and Administrative Services.

KSH:mjc

Copies: Linda Hawk, CFO and Vice President, Finance and Administrative Services
Pat Worden, Vice President for Student Affairs

**ASSOCIATED STUDENTS, INCORPORATED
MASTER BUDGET FY2010/11**

Account Number	Description	BOD and Executives														TOTAL
		2121	2101	2112	2116	2107	2115	2104	2117	2102	2103	2111	2118	2108	2119	
		University Cost Recovery	ASI Operations	Student Orgs	Womens Center	Campus Activities Board	Marketing Dept	LGBTQ Pride Center	Govt Relatns	BOD	President	VP Operation	VP Finance	VP Marketing	VP External Affairs	
601300	Salaries		165,239	34,517	40,000	31,827	10,609	41,715		30,060						353,967
601303	Salaries-Student Assistants		8,160		13,005	23,534	4,335	18,020								67,054
603000	AOUIT (unemployment trust)		10,000													10,000
603000	Employee Benefits		26,832	6,213	7,200	4,297	1,432	7,509		5,400						58,883
604001	Telecommunications		7,480													7,480
606001	Transportation/Travel										2,500				7,367	9,867
613807	Legal Expenses		4,000													4,000
613808	Payroll Processing Fees		4,000													4,000
613810	Auditing Expense (AKT)		28,000													28,000
613814	Accounting Expense	95,658														95,658
660001	Postage/Mail		750													750
660002	Printing/Copies				375			200								575
660003	Office Supplies		12,000													12,000
660010	Insurance-		28,000													28,000
660017	Advertising/Promo. Expense		1,000				7,000									8,000
660041	Facility Usage															0
660041	Lease Fee	31,563														31,563
660090	Discretionary															0
660805	Membership & Dues		355					150							5,400	5,905
609008	Stipends/Grants									14,800	8,000	7,000	7,000	7,000	7,000	50,800
660835	Office Equip Lease/Maint.		12,637	1,000	1,800	2,630		700		7,749	1,080	700	700	700	700	30,396
660841	Retreats		2,000								500					2,500
660842	Student Activities/ALFB/SicSic			250	10,000	76,800		7,000		1,050	300		14,500		2,760	112,660
660846	Gifts & Acknowledgements										150					150
660848	Tax and License		300													300
660849	Payroll Taxes		17,319	3,338	3,868	2,308	770	4,483		2,907						34,993
660851	Bank Charges		1,500													1,500
660858	Professional Development															0
660860	Food & Entertainment												500			500
	Reserves															-76,000
	PROJECTED EXPENSES	127,221	329,572	45,318	76,248	141,396	24,146	79,777	0	61,966	12,530	7,700	22,700	7,700	23,227	883,500
	Projected Revenue		883,500							Total BOD budget including Execs					135,823	883,500
	Projected Expenses		883,500													
	Balance		0													

Associated Students, Inc

RECREATION TRUST BUDGET 2010/2011

Description	Rec Trust Budget 10/11	COMMENTS/EXPLANATION
Salaries	50,000	
Salaries-Student Assistants	36,535	breakdown in table below
Sports Clubs & Student Org Insurance	11,000	
Employee Benefits	13,750	
Telecommunications	0	
Transportation/Travel	0	
Independent Contractors	0	
Legal Expenses	0	
Payroll Processing Fees	0	
Auditing Expense (GLT)	0	
Accounting Expense	0	
Postage/Mail	0	
Printing/Copies	0	
Office Supplies	1,000	
Insurance-	0	
Advertising/Promo. Expense	2,500	breakdown in table below
Facility Usage	4,000	breakdown in table below
Lease Fee	2,005	
Discretionary	0	
Membership & Dues	600	
Stipends/Grants	0	
Office Equip Lease/Maint.	6,210	
Retreats	0	
Programming/Student Act.	59,200	breakdown in table below
Gifts & Acknowledgements	0	
Tax and License	0	
Payroll Taxes	0	
Bank Charges	0	
Professional Dev/Director and Students	2,500	breakdown in table below
Food & Entertainment	3,100	breakdown in table below
SOC Programming	0	
SOC Leadership Dev	0	
Leadership Dev and Training	0	
Rec Center Equipment Maintenance	0	
RESERVES	14,000	

PROJECTED EXPENSES	206,400
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Salaries, student assistants	
Supervisor (1, \$14/hour, 15h/week, 40 weeks)	8,400
Coordinators (3, \$9.50/hour, 15h/week, 34 weeks)	14,535
Specialists (5, \$8.50/hour, 10h/week, 32 weeks)	13,600
PROJECTED EXPENSES	36,535

Advertising/Promo. Expense	
Campus Rec color brochure	500
camera: video	500
poster/banners	900
staff shirts	600
PROJECTED EXPENSES	2,500

Facility usage	
Cart parking (facility) and maintenance	1,000
Disc golf course maintenance	3,000
PROJECTED EXPENSES	4,000

Sport Club (booth fees, back ground checks, league fees, officiating f	
surf	1,500
w vollleyball	2,000
cheer	1,500
dance	2,000
triathlon	1,000
cycling	1,000
m soccer	1,000
Ultimate	1,500
new clubs (Lacrosse, snowboard, basketball)	2,000
Clubs equipment/exp (1st aid, background checks, ce	1,500
PROJECTED EXPENSES	15,000

Excursions	
kayak	2,000
paintball	1,000
surfing	600
rock climbing (fall and spring)	600
indoor sky diving	1,700
scuba certifications	2,400
ski trip	2,500
hike	500
frisbee golf	400
k1 karts	1,500
horseback riding	1,500
deepsea fishing	1,500
spring break	3,000

rec center equipment	2,000
PROJECTED EXPENSES	21,200

IM	
flag Football regional VI	1,500
Champions shirts	2,000
ref shirts	600
dvd training	900
paint/field supplies	1,500
kart (2011/2012)	0
outsource refs	2,500
PROJECTED EXPENSES	9,000

leisure courses	
ashtanga yoga	1,600
zumba	600
salsa	600
jiu-jitsu	600
Indoor cycling	2,000
boot camp	1,800
Certifications	2,000
parking permits for instructors	800
equipment (mats, gloves, bags...)	2,000
PROJECTED EXPENSES	12,000

Wellness month/Leisure seminar	
Wellness month	2,000
PROJECTED EXPENSES	2,000

ProDevo/ Director & Students	
certifications (CPR, 1st aid, lifeguard, open water div)	1,000
conferences (NIRSA, NRPA, AORE)	1,500
PROJECTED EXPENSES	2,500

Food and entertainment	
IM awards (2/year)	800
Club Federation (4/year)	1,000
staff appreciation	500
sports drink and supplies	800
PROJECTED EXPENSES	3,100