



ASI Board of Directors Minutes 18-03

October 6, 2017 at 2:30pm

USU 2310 A & B

Posted: Tuesday, October 3rd at 12:00 pm

Board of Directors 2017/2018

Louis Adamsel
President & CEO

Rex Andrade
Executive Vice President

Yomira Zamora
VP of Student & University Affairs

Anna Rapada
Chair and Chief of Staff

Matthew Richard
CoBA Representative

Noah Henwood
CoBA Representative

AJ Vega
CHABSS Representative

London Mays- Humphrey
CHABSS Representative

Savana Doudar
CHABSS Representative

Kevin Palomino
CHABSS Representative

Meghan Aparri
CEHHS Representative

Jenna Hernandez
CEHHS Representative

Alejandro Lopez
CSM Representative

Vacant
CSM Representative

Joshua Foronda
*Student Representative-at-Large
 for Diversity & Inclusion*

Kimberly Anderson
*Student Representative-at-Large
 for Sustainability*

Cassie Wolff
Veterans Student Representative

Advisors

Annie Macias
Associate Executive Director

Ashley Fennell
*Asst. Director, Government Affairs
 & Initiatives*

Standing Invitees

Lori Brockett
Alumni Association Representative

TBD
Academic Senate Representative

Lorena Checa
President's Designee

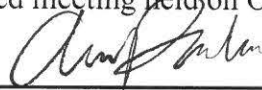
Katy Rees
University CEO Designee

ITEM	SUBJECT	PRESENTER
01	Call to Order The meeting was called to order at 2:30pm	Anna Rapada Chair & Chief of Staff
02	Roll Call Present: Louis, Rex, Yomira, Anna, Matthew, Noah, AJ, Savana, Meghan, Jenna, Alejandro, Joshua, Kimberly, Cassie, Annie, Ashley, Lori, Lorena, Tardy: London, Kevin Absent: Katy	Anna Rapada Chair & Chief of Staff
03	Recognition of Guests Clint Roberts, Itiyah Bat Yahweh	Anna Rapada Chair & Chief of Staff
04 Action	Approval of Agenda Chair tabled presentation item #8 because the presenter was unable to attend. The presentation was tabled until the next Board meeting on 10/20. Louis motioned to approve the agenda with amended changes Noah-2 nd Motion Carries	Anna Rapada Chair & Chief of Staff
05 Action	Approval of Minutes Ashley mentioned that the top should say "minutes" not "agenda" Cassie wanted to remove the mention of her working with the Veterans Center since she does not Rex wanted to remove information about this being his last year because this is his first year. Meghan motioned to approve the minutes with amended changes Jenna -2 nd Motion Carries	Anna Rapada Chair & Chief of Staff
06 Information	Open Forum Itiyah Bat Yahweh mentioned that she just wanted to see a Board meeting since she has not been at one since last year during the Elections cycle.	Anna Rapada Chair & Chief of Staff
07 Information	ASI Audited Financial Statements Description: Review the 2016 – 2017 ASI audited financial statements. Fiscal Impact: None See attached for reviewed statements. Clint reviewed the attached statement. Clint introduced himself as the controller and the principle accounting officer. This document reviews the fees handled through a system wide financial statement and is the report to the CSU/world. Clint mentioned it is important for the BOD members to understand financial role as a Board member. He further reviewed the "report card" of the document is the independent auditors report. He reviewed the increase in revenue due to the fee referendum that was approved last year. Lorena had questions about the balance and why it was the same numbers for both years. Clint mentioned that is just how the numbers happened by coincidence. He also reviewed the recommendation of keeping ratio of administration fees flat. Lori wondered about the difference between payroll and salaries. Clint mentioned it is just how they are listed in budget of student versus staff salaries.	Clint Roberts University Controller, Fiscal Services

	<p>Clint further reviewed the cash flow which shows where money was spent. Lorena wondered about the amount needed to remain in reserves. Clint mentioned a recommendation of 6 months of operating expenses needed to remain in reserves.</p> <p>Annie noted that the increase in fees is what has been funding the Cougar Pantry, 24/5 library space, and other new initiatives. So, the funds have been allocated in the budget since they were planned initiatives. But, none of which will show in the previous audit report, those items will show up next year.</p> <p>Ashley reminded the Board that these items are all available for view on the ASI website under “financial reports”.</p>	
<p>08 Presentation</p>	<p>Cougar Affordable Learning Materials (CALM) Program Description: Susan Wilson will present information about the CALM program and how ASI can help promote the program to students Fiscal Impact: None This item was tabled until the next Board of Directors meeting on 10/20</p>	<p>Susan Wilson Instructional Developer, IITS Academic Technology - Instructional Development Services</p>
<p>09 Action</p>	<p>Changes to Code 202: Elections Committee Description: The Board will take action on the recommended changes to membership of voting members and advisors on Elections Committee. Fiscal Impact: None See attached for Code reviewed. Ashley reviewed the recommended changes that included changing membership to 3 ASI BOD members and 4 Students at large. This meant removing the 2 ASI Employees, which will remove any perceived biases or “awkwardness” of having to manage ASI Elections as well as elections complaints then having to work with whomever is elected. She also reviewed changes to the advisors which will now include a Dean of Students Representative and an Office of Inclusive Excellence Representative. The current ASI employees that served as advisors will now serve as standing invitees and will not manage any complaints received. This is to remove any perceived bias as well as “awkwardness” of having to manage ASI Elections as well as elections complaints then having to work with whomever is elected. Matt and London shared concerns focused on bias especially related to making any decisions about Elections disqualification. Ashley mentioned that this would clear the process and this committee would work on making an even more clear elections process. Annie and Ashley both mentioned that members of this committee will be approved by the Board of Directors during the next item on the agenda. London motioned to approve changes to Code 202: Elections Committee Matt-2nd Motion Carries</p>	<p>Ashley Fennell Asst. Director, Government Affairs & Initiatives</p> <p>Annie Macias Associate Executive Director</p>
<p>10 Action</p>	<p>Approval of Elections Committee members Description: Per ASI Bylaws, members of Elections Committee must be approved by the ASI Board of Directors. Fiscal Impact: None See attached for list of recommended members Ashley reviewed the recommended list. Each of the members represent a different area of campus. The 3 Board members would be Louis (Chair), Cassie, and Rex. The 4 students at large (Kelcee Funderburg, Jordan Gaydos, Joanna Mascinaras, Nic Pollino) represent SLL, Housing, At large, and former ASI, respectively. Josh shared concerns about an SAE member being on elections committee if an SAE plans to run in elections. AJ mentioned he knows of no SAE member planning on running.</p>	<p>Anna Rapada Chair & Chief of Staff</p>

	<p>Louis asked that the Board members not worry about personal bias because the committee structure is set to provide fair and equal access to all.</p> <p>Matt motioned to approve the elections committee members</p> <p>Josh-2nd</p> <p>Louis abstained</p> <p>Motion Passes</p>	
<p>11 Information</p>	<p>Reports</p> <p>See attached for student reports</p> <p>Ashley discussed the Cougar Pantry distributions as well as CalFresh enrollment/education assistance on campus. She also mentioned that she and Annie attended an advisors meeting at CSU Long Beach. She also mentioned that she heard “you guys” 11 times during the meeting today and asked Board members to focus on inclusive language.</p> <p>Annie also mentioned the Long Beach meeting as well as ASI computer refreshed is completed. She also mentioned working being done to revamp the ASI website.</p> <p>Lori mentioned that the phone-a-thon is now over. They raised \$18k from alumni which is an increase of \$4k. She also discussed Student Philanthropy Council as well as events such as the Back to College Night in Washington D.C., Taste for Student Success, and Dia de Los Muertos.</p> <p>Lorena mentioned a graduation symposium next week and a food/housing insecurity conference in February.</p>	<p>Anna Rapada Chair & Chief of Staff</p>
<p>12 Information</p>	<p>Announcements</p> <p>Yomira mentioned a DACA event on 10/23 that will focus on “immigration is beautiful” and advocacy efforts. She also mentioned Lobby Corps applications will be open 10/16-10/27.</p>	<p>Anna Rapada Chair & Chief of Staff</p>
<p>13 Action</p>	<p>Adjournment</p> <p>Yomira motioned to adjourn the meeting</p> <p>Louis-2nd</p> <p>The meeting was adjourned at 3:59pm</p>	<p>Anna Rapada Chair & Chief of Staff</p>

I, Anna Rapada, 17/18 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by the Board of Directors of Associated Students, Inc., at a regularly scheduled meeting held on October 20, 2017



Anna Rapada

10/27/17

Date

Associated Students, Inc. of California State University San Marcos

Financial Statements and Supplemental Information
Years Ended June 30, 2017 and 2016



ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS
Financial Statements and Supplemental Information
Years Ended June 30, 2017 and 2016

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Aldrich CPAs + Advisors LLP

7676 Hazard Center Drive, #1300

San Diego, California 92108

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Associated Students, Inc. of California State University San Marcos

We have audited the accompanying financial statements of Associated Students, Inc. of California State San Marcos (a nonprofit organization), which comprise the statements of financial position as of June 30, 2017 and 2016, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Associated Students, Inc. of California State University San Marcos as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information included on pages 13-21 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Aldrich CPAs + Advisors LLP

San Diego, California
September 20, 2017

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**Statements of Financial Position**

June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>
ASSETS		
Current Assets:		
Cash	\$ 89,892	\$ 83,452
Restricted cash	168,777	153,231
Due from related parties	<u>806,551</u>	<u>692,891</u>
Total Current Assets	1,065,220	929,574
Property and Equipment, net of accumulated depreciation	32,215	49,258
Deposits	<u>3,000</u>	<u>3,000</u>
Total Assets	<u>\$ 1,100,435</u>	<u>\$ 981,832</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Fund held for others	\$ 168,777	\$ 153,231
Accounts payable	237,387	164,672
Obligations under capital lease, current portion	4,446	4,021
Deferred revenue	<u>186,822</u>	<u>112,014</u>
Total Current Liabilities	597,432	433,938
Obligations under capital lease, net of current portion	<u>14,555</u>	<u>18,996</u>
Total Liabilities	611,987	452,934
Net Assets, unrestricted	<u>488,448</u>	<u>528,898</u>
Total Liabilities and Net Assets	<u>\$ 1,100,435</u>	<u>\$ 981,832</u>

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**Statements of Activities**

Years Ended June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Unrestricted Revenue and Support:		
Student tuition fees	\$ 1,352,628	\$ 1,316,332
Interest income	9,895	7,906
Other income	<u>194,299</u>	<u>122,131</u>
Total Unrestricted Revenue and Support	1,556,822	1,446,369
Expenses:		
Program services - committee programs	860,587	825,108
Management and general	<u>736,685</u>	<u>723,950</u>
Total Expenses	<u>1,597,272</u>	<u>1,549,058</u>
Change in Net Assets	(40,450)	(102,689)
Net Assets, beginning	<u>528,898</u>	<u>631,587</u>
Net Assets, ending	<u>\$ 488,448</u>	<u>\$ 528,898</u>

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**Statement of Functional Expenses**

Year Ended June 30, 2017

	Program Services	Management and General	Total Expenses
Accounting and legal	\$ -	\$ 158,948	\$ 158,948
Bank fees	-	6,449	6,449
Benefits	-	62,955	62,955
Contract services admin fee, UARSC	-	56,539	56,539
Depreciation	-	17,043	17,043
Insurance	-	9,803	9,803
Interest charges	-	2,164	2,164
Membership and dues	-	2,049	2,049
Office and other supplies	410	12,013	12,423
Other	-	827	827
Payroll	521,671	183,498	705,169
Postage	-	520	520
Professional development	-	3,350	3,350
Programming and student activities	315,454	273	315,727
Other rental and lease equipment	11,410	1,893	13,303
Other taxes and licenses	-	160	160
Rent	-	83,987	83,987
Salaries	-	122,889	122,889
Telephone	-	6,293	6,293
Transportation/conference	11,642	5,032	16,674
	<u>\$ 860,587</u>	<u>\$ 736,685</u>	<u>\$ 1,597,272</u>

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**Statement of Functional Expenses**

Year Ended June 30, 2016

	Program Services	Management and General	Total Expenses
Accounting and legal	\$ -	\$ 151,538	\$ 151,538
Bank fees	122	2,116	2,238
Benefits	-	57,001	57,001
Contract services	-	2,500	2,500
Contract services admin fee, UARSC	-	56,461	56,461
Depreciation	-	17,585	17,585
Insurance	-	9,650	9,650
Interest	-	801	801
Membership and dues	-	500	500
Office and other supplies	64	14,686	14,750
Other	-	2,452	2,452
Payroll	542,893	171,621	714,514
Postage	-	466	466
Professional development	-	12,719	12,719
Programming and student activities	247,036	5,515	252,551
Other rental and lease equipment	11,713	5,997	17,710
Other taxes and licenses	160	81	241
Rent	-	82,664	82,664
Salaries	-	115,300	115,300
Relocation (Non Faculty)	360	3,955	4,315
Telephone	-	5,795	5,795
Transportation and conference	22,760	4,547	27,307
	<u>\$ 825,108</u>	<u>\$ 723,950</u>	<u>\$ 1,549,058</u>

See accompanying notes to financial statements.

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS

Statements of Cash Flows

Years Ended June 30, 2017 and 2016

	2017	2016
Cash Flows from Operating Activities:		
Change in net assets	\$ (40,450)	\$ (102,689)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	17,043	17,585
Changes in operating assets and liabilities:		
Due from related parties	(113,660)	(7,372)
Other receivables	-	16,954
Accounts payable	72,715	65,756
Deferred revenue	74,808	32,391
	10,456	22,625
Net Cash Provided by Operating Activities		
Cash Flows Used by Investing Activities:		
Purchases of equipment	-	(2,319)
Cash Flows Used by Financing Activities:		
Payments on capital lease obligation	(4,016)	(3,705)
	6,440	16,601
Net Increase in Cash		
Cash, beginning	83,452	66,851
Cash, ending	\$ 89,892	\$ 83,452
Cash and Restricted Cash, beginning	\$ 236,683	\$ 175,243
Net increase in unrestricted cash	6,440	16,601
Increase in funds held for others	15,546	44,839
	258,669	236,683
Cash and Restricted Cash, ending	\$ 258,669	\$ 236,683
Cash	\$ 89,892	\$ 83,452
Restricted Cash	168,777	153,231
Total Cash and Restricted Cash	\$ 258,669	\$ 236,683
Supplemental Disclosures of Cash Flow Information:		
Cash payments for interest	\$ 2,164	\$ 801
Supplemental Disclosures of Noncash Investing and Financing Activities:		
Property and Equipment financed with long-term debt	\$ -	\$ 24,103

See accompanying notes to financial statements.

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS

Notes to Financial Statements

Years Ended June 30, 2017 and 2016

Note 1 – Organization and Summary of Significant Accounting Policies

Nature of Activities

The Associated Students, Inc. of California State University San Marcos (Organization) is a non-profit California corporation organized in 1994 as an auxiliary organization to California State University San Marcos (University) operated in accordance with the General Nonprofit Corporation Law of the State of California. The Organization administers various student programs and activities. Student fees and other revenues are collected for the support of student-related programs and for the acquisition of assets that benefit the student body.

The Organization's financial statements are included as a component unit of the University's annual general-purpose financial statements. This is required by government accounting standards that apply to the University.

Related Parties

The Organization is related to other auxiliaries of the University, including University Auxiliary and Research Services Corporation (JARSC), San Marcos University Corporation (UCorp), and California State University San Marcos Foundation (Foundation). These auxiliaries and the University periodically provide various services to one another.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to the three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

- Unrestricted net assets represent expendable funds available for operations, which are not otherwise limited by donor restrictions.
- Temporarily restricted net assets consist of contributed funds subject to donor-imposed restrictions contingent upon specific performance of a future event or a specific passage of time before the Organization may spend the funds.
- Permanently restricted net assets are subject to irrevocable donor restrictions requiring that the assets be maintained in perpetuity usually for the purpose of generating investment income to fund current operations.

As of June 30, 2017 and 2016, all of the Organization's net assets were classified as unrestricted. Unrestricted net assets represent funds that are fully available, at the discretion of management and the Associated Students Council, for the Organization to utilize in any of its programs or services.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income Taxes

The Organization is a qualified non-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. However, the Organization remains subject to taxes on any net income which is derived from a trade or business regularly carried on and unrelated to its exempt purpose.

The Organization follows accounting standards generally accepted in the United States of America related to the recognition of uncertain tax positions. The Organization recognizes accrued interest and penalties associated with uncertain tax positions as part of the statements of activities, when applicable. Management has determined that the Organization has no uncertain tax positions as of June 30, 2017 and 2016 and therefore no amounts have been accrued.

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS

Notes to Financial Statements

Years Ended June 30, 2017 and 2016

Note 1 – Organization and Summary of Significant Accounting Policies, continued

Property and Equipment

The Organization capitalizes all expenditures for property and equipment in excess of \$5,000. Equipment and improvements are recorded at cost or at estimated fair value at date of gift if donated. Expenditures for maintenance and repairs are charged against operations. Depreciation is provided on a straight-line basis over the estimated useful lives of the assets of 3 to 5 years.

Fund Held for Others

The Organization holds funds for on-campus clubs to fund club activities. These monies can be drawn upon at any time by the on-campus clubs and are recognized as a liability. These corresponding assets related to these funds are included in restricted cash on the statements of financial position for the years ended June 30, 2017 and 2016.

Revenue

Each matriculated student of the University was required to pay \$50 per semester during the spring, fall, and summer semesters for an associated student body fee for the years ended June 30, 2017 and 2016. Extended education students paid \$50 per semester for the years ended June 30, 2017 and 2016. These payments support the Organization's operations and are collected by the University Business Office and remitted to the Organization, at which time they are recorded as revenue or deferred revenue. Deferred revenue represents the portion of student activity fees collected for the summer and fall sessions applicable to the next fiscal year.

Fair Value Measurements

The carrying value of cash, receivables, and payables approximates fair value as of June 30, 2017 and 2016, due to the relative short maturities of these instruments.

Subsequent Events

The Organization has evaluated subsequent events through September 20, 2017, which is the date the financial statements were available to be issued. Management is not aware of any events that have occurred subsequent to the statement of financial position date that would require adjustments to, or disclosures in the financial statements.

Note 2 – Concentrations of Credit Risk

The Organization maintains an account at a financial institution with funds insured by the Federal Deposit Insurance Corporation (FDIC). The Organization account at this institution may, at times, exceed FDIC-insured limits of up to \$250,000. The Organization has not experienced any such losses in these accounts.

Note 3 – Property and Equipment

Property and equipment consist of the following:

	<u>2017</u>	<u>2016</u>
Equipment	\$ 115,010	\$ 115,011
Less accumulated depreciation	<u>(82,795)</u>	<u>(65,752)</u>
	<u>\$ 32,215</u>	<u>\$ 49,259</u>

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS

Notes to Financial Statements

Years Ended June 30, 2017 and 2016

Note 3 – Property and Equipment, continued

The total cost basis of equipment under capital leases as of June 30, 2017 and 2016 was \$24,103. Accumulated depreciation associated with these assets as of June 30, 2017 and 2016 was \$5,260 and \$1,086, respectively.

Note 4 – Operating Leases

The Organization entered into a lease with UCorp as of January 2014 to lease spaces in the Student Union, which expired June 30, 2017 and was subsequently renewed with the University. As consideration for the leased space from UCorp, the Organization operates student programs with the space leased in the Student Union. This relationship is recognized as in-kind revenue and expense shown within other income and management and general expenses on the statements of activities. Total in-kind rent revenue and expense for the years ended June 30, 2017 and 2016 was \$83,987 and \$82,664, respectively.

The Organization leased equipment under non-cancelable leases which expired at various times through March 2016. The Organization also leased equipment under month-to-month lease agreements. Rent expense associated with equipment leases was \$0 and \$3,188 for the years ended June 30, 2017 and 2016, respectively.

Note 5 – Capital leases

The Organization has acquired certain equipment under capital leases. The future minimum lease payments are due as follows:

<u>Year Ending June 30,</u>	
2018	\$ 6,175
2019	6,174
2020	6,174
2021	4,329
Thereafter	<u>-</u>
Total minimum lease payments	22,852
Less amount representing interest (10.3%)	<u>(3,851)</u>
Present value of net minimum lease payments	19,001
Less current portion	<u>(4,446)</u>
Capital lease obligation, net of current portion	<u>\$ 14,555</u>

Note 6 – Transactions with Related Parties

The Organization receives services from and provides services to the University and related parties including UCorp and UARSC. In July 2010, the Organization entered into a payroll and employment services agreement with UARSC under which all of the Organization's personnel became employees of UARSC. The Organization pays UARSC the costs and fees of providing payroll and benefits along with an administrative fee. The original term of the agreement was one year, but it renews automatically unless either party gives three months' written notice.

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS

Notes to Financial Statements

Years Ended June 30, 2017 and 2016

Note 6 – Transactions with Related Parties, continued

The Organization holds assets for various student organizations as well. Therefore, related party transactions include payables, receivables, payments to and payments from these organizations.

Excess money of the Organization is held by the University in a pooled investment account. The amount held on behalf of the Organization and its proportional share of investment income is included in due from related parties.

Related party transactions are as follows:

<u>Related Party</u>	<u>Description</u>	<u>Reported in</u>	<u>2017</u>	<u>2016</u>
Expenses to:				
University	Accounting, personnel services, and reimbursed costs	Various expenses	\$ 456,037	\$ 383,378
UARSC	Payroll processing, administrative	Payroll and admin fee	760,596	779,725
Foundation	Student program costs	Various expenses	3,128	750
UCorp	Student program costs and other	Various expenses	84,158	57,595
			<u>\$ 1,303,919</u>	<u>\$ 1,221,448</u>
Revenues from:				
University	Services, space, and programs	Other income	\$ 140,326	\$ 17,819
University	Proportionate share of investment return	Investment income	9,895	7,906
Foundation	Various student organizations	Other income	13,007	21,589
UARSC	Student program costs	Other income	8,016	8,931
UCorp	Student program costs	Other income	37,587	2,552
			<u>\$ 208,831</u>	<u>\$ 58,798</u>
Due from:				
University	Pooled investment account, Level 1 investments	Due from related party	\$ 789,983	\$ 688,743
University	Cost reimbursements	Due from related party	250	4,148
UCorp	Accrued salaries, other expenses	Due from related party	16,118	-
Foundation	Cost reimbursements	Due from related party	200	-
			<u>\$ 806,551</u>	<u>\$ 692,891</u>
Due to:				
University	Reimbursed services	Accounts payable	\$ 67,933	\$ 20,974
UCorp	Student program costs and other	Accounts payable	1,020	965
UARSC	Payroll processing and administration fees	Accounts payable	139,404	115,787
			<u>\$ 208,357</u>	<u>\$ 137,726</u>

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS

Notes to Financial Statements

Years Ended June 30, 2017 and 2016

Note 7 – Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Note 8 – Contingencies

From time to time, the Organization is subject to litigation as a result of its ongoing activities. Management believes that the outcomes of such litigation will not have a material adverse effect on the Organization's financial position, results of operations or liquidity.

SUPPLEMENTAL INFORMATION

Associated Students, Inc. of California State University San Marcos
Schedule of Net Position
June 30, 2017
(for inclusion in the California State University)

Assets:	
Current assets:	
Cash and cash equivalents	\$ 89,892
Short-term investments	-
Accounts receivable, net	806,551
Leases receivable, current portion	-
Notes receivable, current portion	-
Pledges receivable, net	-
Prepaid expenses and other current assets	-
Total current assets	<u>896,443</u>
Noncurrent assets:	
Restricted cash and cash equivalents	168,777
Accounts receivable, net	-
Leases receivable, net of current portion	-
Notes receivable, net of current portion	-
Student loans receivable, net	-
Pledges receivable, net	-
Endowment investments	-
Other long-term investments	-
Capital assets, net	32,215
Other assets	3,000
Total noncurrent assets	<u>203,992</u>
Total assets	<u>1,100,435</u>
Deferred outflows of resources:	
Unamortized loss on debt refunding	-
Net pension obligation	-
Others	-
Total deferred outflows of resources	<u>-</u>
Liabilities:	
Current liabilities:	
Accounts payable	212,794
Accrued salaries and benefits	-
Accrued compensated absences, current portion	24,593
Unearned revenue	186,822
Capitalized lease obligations, current portion	4,446
Long-term debt obligations, current portion	-
Claims Liability for losses and LAE - current portion	-
Depository accounts	-
Other liabilities	168,777
Total current liabilities	<u>597,432</u>
Noncurrent liabilities:	
Accrued compensated absences, net of current portion	-
Unearned revenue	-
Grants refundable	-
Capitalized lease obligations, net of current portion	14,555
Long-term debt obligations, net of current portion	-
Claims Liability for losses and loss adjustment expenses, net of current portion	-
Depository accounts	-
Other postemployment benefits obligation	-
Pension obligation	-
Other liabilities	-
Total noncurrent liabilities	<u>14,555</u>
Total liabilities	<u>611,987</u>
Deferred inflows of resources:	
Service concession arrangements	-
Net pension liability	-
Unamortized gain on debt refunding	-
Nonexchange transactions	-
Others	-
Total deferred inflows of resources	<u>-</u>
Net Position:	
Net investment in capital assets	13,214
Restricted for:	
Nonexpendable – endowments	-
Expendable:	
Scholarships and fellowships	-
Research	-
Loans	-
Capital projects	-
Debt service	-
Other	-
Unrestricted	475,234
Total net position	<u>\$ 488,448</u>

Associated Students, Inc. of California State University San Marcos
Schedule of Revenues, Expenses, and Changes in Net Position
Year Ended June 30, 2017
(for inclusion in the California State University)

Revenues:	
Operating revenues:	
Student tuition and fees (net of scholarship allowances of \$0)	\$ 1,352,628
Grants and contracts, noncapital:	
Federal	-
State	-
Local	-
Nongovernmental	-
Sales and services of educational activities	-
Sales and services of auxiliary enterprises (net of scholarship allowances of \$ _____)	-
Other operating revenues	194,299
Total operating revenues	<u>1,546,927</u>
Expenses:	
Operating expenses:	
Instruction	-
Research	-
Public service	-
Academic support	-
Student services	315,454
Institutional support	-
Operation and maintenance of plant	-
Student grants and scholarships	-
Auxiliary enterprise expenses	1,264,775
Depreciation and amortization	17,043
Total operating expenses	<u>1,597,272</u>
Operating income (loss)	<u>(50,345)</u>
Nonoperating revenues (expenses):	
State appropriations, noncapital	-
Federal financial aid grants, noncapital	-
State financial aid grants, noncapital	-
Local financial aid grants, noncapital	-
Nongovernmental and other financial aid grants, noncapital	-
Other federal nonoperating grants, noncapital	-
Gifts, noncapital	-
Investment income (loss), net	9,895
Endowment income (loss), net	-
Interest expenses	-
Other nonoperating revenues (expenses)	-
Net nonoperating revenues (expenses)	<u>9,895</u>
Income (loss) before other revenues (expenses)	<u>(40,450)</u>
State appropriations, capital	-
Grants and gifts, capital	-
Additions (reductions) to permanent endowments	-
Increase (decrease) in net position	<u>(40,450)</u>
Net position:	
Net position at beginning of year, as previously reported	528,898
Restatements	-
Net position at beginning of year, as restated	<u>528,898</u>
Net position at end of year	<u>\$ 488,448</u>

See independent auditors' report.

Associated Students, Inc. of California State University San Marcos

Other Information

June 30, 2017

(for inclusion in the California State University)

1 Restricted cash and cash equivalents at June 30, 2017:

Portion of restricted cash and cash equivalents related to endowments	\$ -
All other restricted cash and cash equivalents	168,777
Total restricted cash and cash equivalents	\$ 168,777

2.1 Composition of investments at June 30, 2017:

	<u>Current Unrestricted</u>	<u>Current Restricted</u>	<u>Total Current</u>	<u>Noncurrent Unrestricted</u>	<u>Noncurrent Restricted</u>	<u>Total Noncurrent</u>	<u>Total</u>
State of California Surplus Money Investment Fund (SMIF)	\$ -	-	-	-	-	-	-
State of California Local Agency Investment Fund (LAIF)	-	-	-	-	-	-	-
Corporate bonds	-	-	-	-	-	-	-
Certificates of deposit	-	-	-	-	-	-	-
Mutual funds	-	-	-	-	-	-	-
Money Market funds	-	-	-	-	-	-	-
Repurchase agreements	-	-	-	-	-	-	-
Commercial paper	-	-	-	-	-	-	-
Asset backed securities	-	-	-	-	-	-	-
Mortgage backed securities	-	-	-	-	-	-	-
Municipal bonds	-	-	-	-	-	-	-
U.S. agency securities	-	-	-	-	-	-	-
U.S. treasury securities	-	-	-	-	-	-	-
Equity securities	-	-	-	-	-	-	-
Exchange traded funds (ETFs)	-	-	-	-	-	-	-
Alternative investments:	-	-	-	-	-	-	-
Private equity (including limited partnerships)	-	-	-	-	-	-	-
Hedge funds	-	-	-	-	-	-	-
Managed futures	-	-	-	-	-	-	-
Real estate investments (including REITs)	-	-	-	-	-	-	-
Commodities	-	-	-	-	-	-	-
Derivatives	-	-	-	-	-	-	-
Other alternative investment types	-	-	-	-	-	-	-
Other external investment pools (excluding SWIFT)	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Other major investments:	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-
Total investments	-	-	-	-	-	-	-
Less endowment investments (enter as negative number)	-	-	-	-	-	-	-
Total investments	-	-	-	-	-	-	-

2.2 Investments held by the University under contractual agreements at June 30, 2017:

Portion of investments in note 2.1 held by the University under contractual agreements at June 30, 2017:	\$ -
--	------

See independent auditors' report.

Associated Students, Inc. of California State University San Marcos
 Other Information
 June 30, 2017
 (for inclusion in the California State University)

	<u>Amount</u>
2.3 Restricted current investments at June 30, 2017 related to:	
Add description	\$ -
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Total restricted current investments at June 30, 2017	<u>\$ -</u>

	<u>Amount</u>
2.4 Restricted noncurrent investments at June 30, 2017 related to:	
Endowment investment	\$ -
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Total restricted noncurrent investments at June 30, 2017	<u>\$ -</u>

Associated Students, Inc. of California State University San Marcos

Other Information

June 30, 2017

(for inclusion in the California State University)

2.5 Fair value hierarchy in investments at June 30, 2017:

	Total	Fair Value Measurements Using			Net Asset Value (NAV)
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	
State of California Surplus Money Investment Fund (SMIF \$	-	-	-	-	-
State of California Local Agency Investment Fund (LAIF)	-	-	-	-	-
Corporate bonds	-	-	-	-	-
Certificates of deposit	-	-	-	-	-
Mutual funds	-	-	-	-	-
Money Market funds	-	-	-	-	-
Repurchase agreements	-	-	-	-	-
Commercial paper	-	-	-	-	-
Asset backed securities	-	-	-	-	-
Mortgage backed securities	-	-	-	-	-
Municipal bonds	-	-	-	-	-
U.S. agency securities	-	-	-	-	-
U.S. treasury securities	-	-	-	-	-
Equity securities	-	-	-	-	-
Exchange traded funds (ETFs)	-	-	-	-	-
Alternative investments:					
Private equity (including limited partnerships)	-	-	-	-	-
Hedge funds	-	-	-	-	-
Managed futures	-	-	-	-	-
Real estate investments (including REITs)	-	-	-	-	-
Commodities	-	-	-	-	-
Derivatives	-	-	-	-	-
Other alternative investment types	-	-	-	-	-
Other external investment pools (excluding SWIFT)					
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Other major investments:					
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Add description	-	-	-	-	-
Total investments	-	-	-	-	-

See independent auditors' report.

Associated Students, Inc. of California State University San Marcos
Other Information
June 30, 2017
(for inclusion in the California State University)

4 Long-term liabilities activity schedule:

	Balance	Prior period	Balance			Balance	Current	Long-term	
	June 30, 2016	adjustments	Reclassifications	June 30, 2016 (restated)	Additions	Reductions	June 30, 2017	portion	portion
Accrued compensated absences	\$ 19,994	-	-	19,994	4,599	-	24,593	24,593	-
Claims Liability for losses and loss adjustment expenses	-	-	-	-	-	-	-	-	-
Capitalized lease obligations:									
Gross balance	23,017	-	-	23,017	-	(4,016)	19,001	4,446	14,555
obligations	-	-	-	-	-	-	-	-	-
Total capitalized lease obligations	23,017	-	-	23,017	-	(4,016)	19,001	4,446	14,555
Long-term debt obligations:									
Auxiliary revenue bonds	-	-	-	-	-	-	-	-	-
Commercial Paper	-	-	-	-	-	-	-	-	-
Note Payable related to SRB	-	-	-	-	-	-	-	-	-
Others: (list by type)									
Add description	-	-	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-	-	-
Add description	-	-	-	-	-	-	-	-	-
Total long-term debt obligations	-	-	-	-	-	-	-	-	-
Unamortized bond premium / (discount)	-	-	-	-	-	-	-	-	-
Total long-term debt obligations, net	-	-	-	-	-	-	-	-	-
Total long-term liabilities	\$ 43,011	-	-	43,011	4,599	(4,016)	43,594	29,039	14,555

5 Future minimum lease payments - capital lease obligations:

	Capitalized lease obligations related to SRB			All other capitalized lease obligations			Total capitalized lease obligations		
	Principal Only	Interest Only	Principal and Interest	Principal Only	Interest Only	Principal and Interest	Principal Only	Interest Only	Principal and Interest
Year ending June 30:									
2018	-	-	-	4,446	1,729	6,175	4,446	1,729	6,175
2019	-	-	-	4,925	1,249	6,174	4,925	1,249	6,174
2020	-	-	-	5,457	717	6,174	5,457	717	6,174
2021	-	-	-	4,173	156	4,329	4,173	156	4,329
2022	-	-	-	-	-	-	-	-	-
2023 - 2027	-	-	-	-	-	-	-	-	-
2028 - 2032	-	-	-	-	-	-	-	-	-
2033 - 2037	-	-	-	-	-	-	-	-	-
2038 - 2042	-	-	-	-	-	-	-	-	-
2043 - 2047	-	-	-	-	-	-	-	-	-
2048 - 2052	-	-	-	-	-	-	-	-	-
2053 - 2057	-	-	-	-	-	-	-	-	-
2058 - 2062	-	-	-	-	-	-	-	-	-
2063 - 2067	-	-	-	-	-	-	-	-	-
Total minimum lease payments	-	-	-	19,001	3,851	22,852	19,001	3,851	22,852
Less amounts representing interest	-	-	-	-	-	-	-	-	(3,851)
Present value of future minimum lease payments	-	-	-	-	-	-	-	-	19,001
Unamortized net premium (discount)	-	-	-	-	-	-	-	-	-
Total capitalized lease obligations	-	-	-	-	-	-	-	-	19,001
Less: current portion	-	-	-	-	-	-	-	-	(4,446)
Capitalized lease obligation, net of current portion	-	-	-	-	-	-	-	-	\$ 14,555

6 Long-term debt obligation schedule

	Auxiliary revenue bonds			All other long-term debt obligations			Total long-term debt obligations		
	Principal Only	Interest Only	Principal and Interest	Principal Only	Interest Only	Principal and Interest	Principal Only	Interest Only	Principal and Interest
Year ending June 30:									
2018	\$ -	-	-	-	-	-	-	-	-
2019	-	-	-	-	-	-	-	-	-
2020	-	-	-	-	-	-	-	-	-
2021	-	-	-	-	-	-	-	-	-
2022	-	-	-	-	-	-	-	-	-
2023 - 2027	-	-	-	-	-	-	-	-	-
2028 - 2032	-	-	-	-	-	-	-	-	-
2033 - 2037	-	-	-	-	-	-	-	-	-
2038 - 2042	-	-	-	-	-	-	-	-	-
2043 - 2047	-	-	-	-	-	-	-	-	-
2048 - 2052	-	-	-	-	-	-	-	-	-
2053 - 2057	-	-	-	-	-	-	-	-	-
2058 - 2062	-	-	-	-	-	-	-	-	-
2063 - 2067	-	-	-	-	-	-	-	-	-
Total minimum payments	-	-	-	-	-	-	-	-	-
Less amounts representing interest	-	-	-	-	-	-	-	-	-
Present value of future minimum payments	-	-	-	-	-	-	-	-	-
Unamortized net premium (discount)	-	-	-	-	-	-	-	-	-
Total long-term debt obligations	-	-	-	-	-	-	-	-	-
Less: current portion	-	-	-	-	-	-	-	-	-
Long-term debt obligations, net of current portion	-	-	-	-	-	-	-	-	\$ -

Associated Students, Inc. of California State University San Marcos
Other Information
June 30, 2017
(for inclusion in the California State University)

7 Calculation of net position

7.1 Calculation of net position - net investment in capital assets

Capital assets, net of accumulated depreciation	\$ 32,215
Capitalized lease obligations, current portion	(4,446)
Capitalized lease obligations, net of current portion	(14,555)
Long-term debt obligations, current portion	-
Long-term debt obligations, net of current portion	-
Portion of outstanding debt that is unspent at year-end	-
Other adjustments: (please list)	
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Net position - net investment in capital asset	<u>\$ 13,214</u>

7.2 Calculation of net position - Restricted for nonexpendable - endowments

Portion of restricted cash and cash equivalents related to endowments	\$ -
Endowment investments	-
Other adjustments: (please list)	
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Net position - Restricted for nonexpendable - endowments per SNP	<u>\$ -</u>

8 Transactions with related entities

	<u>Amount</u>
Payments to University for salaries of University personnel working on contracts, grants, and other programs	\$ 180,259
Payments to University for other than salaries of University personnel	228,819
Payments received from University for services, space, and programs	42,984
Gifts-in-kind to the University from discretely presented component units	-
Gifts (cash or assets) to the University from discretely presented component units	-
Accounts (payable to) University (enter as negative number)	(67,933)
Other amounts (payable to) University (enter as negative number)	-
Accounts receivable from University	-
Other amounts receivable from University	-

9 Other postemployment benefits obligation (OPEB)

Annual required contribution (ARC)	\$ -
Contributions during the year	-
Increase (decrease) in net OPEB obligation (NOO)	<u>-</u>
Other adjustments	-
NOO - beginning of year	-
NOO - end of year	<u>\$ -</u>

Associated Students, Inc. of California State University San Marcos
Other Information
June 30, 2017
(for inclusion in the California State University)

10 Pollution remediation liabilities under GASB Statement No. 49:

Description	Amount
Add description	\$ -
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Add description	-
Total pollution remediation liabilities	\$ -
Less: current portion	-
Pollution remediation liabilities, net of current portion	-

11 The nature and amount of the prior period adjustment(s) recorded to beginning net position

	Net Position Class	Amount Dr. (Cr.)
Net position as of June 30, 2016, as previously reported	\$	528,898
Prior period adjustments:		
1 (list description of each adjustment)		-
2 (list description of each adjustment)		-
3 (list description of each adjustment)		-
4 (list description of each adjustment)		-
5 (list description of each adjustment)		-
6 (list description of each adjustment)		-
7 (list description of each adjustment)		-
8 (list description of each adjustment)		-
9 (list description of each adjustment)		-
10 (list description of each adjustment)		-
Net position as of June 30, 2016, as restated	\$	528,898

Provide a detailed breakdown of the journal entries (at the financial statement line item level) booked to record each prior period adjustment:

	Debit	Credit
Net position class: _____ 1 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 2 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 3 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 4 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 5 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 6 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 7 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 8 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 9 (breakdown of adjusting journal entry)	-	-
Net position class: _____ 10 (breakdown of adjusting journal entry)	-	-

ASSOCIATED STUDENTS, INC.

CODES OF GOVERNANCE

Code 202

Elections Committee Code

NEW/REVISED

PROCEDURE: October 21, 2016

EFFECTIVE

DATE: February 9, 2006

I. NAME

This document shall be called the Elections Committee Code.

II. AUTHORITY

This committee shall be established by the authority given in Article 19 of these Bylaws of Associated Students, Incorporated of California State University San Marcos.

III. PURPOSE

The purpose of this code is to define the role and responsibilities of the Elections Committee.

IV. DATE OF EFFECTIVENESS

This code shall be effective upon the confirmation approval of the ASI Board of Directors.

Date of effectiveness: February 9, 2006

V. AMENDMENTS

This code may be amended by a majority vote by the Internal Operations Committee with the approval of the ASI Board of Directors by a simple majority vote.

Date of Amendment: October 21, 2016

VI. MEMBERSHIP

All members of the Elections Committee must be confirmed by the ASI Board of Directors prior to the beginning of the elections process. Persons running for office are ineligible to serve on the Elections Committee. Each voting member shall be knowledgeable of and abide by policies set forth in ASI Elections Code 500.

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The Elections Committee shall consist of the following members:

A. Voting Members:

Appointed:

1. Three (3) members of the ASI Board of Directors, who are not running for office
2. Four (4) CSUSM students not affiliated with ASI, who are not running for office.

B. Advisors:

1. Dean of Students Office Designee
2. Office of Inclusive Excellence Designee

C. Standing Invitees

1. ASI Associate Executive Director
2. ASI Assistant Director of Government Affairs & Initiatives Coordinator
3. ASI Media & Communications Coordinator

C.4. Officers

1.a. The Chair of the Committee shall:

- a. Be one of the ASI Board of Directors representative as designated by the Chair & Chief of Staff
- b. Prepare the agenda
- c. Vote only in case to make or break a tie

2.b. The Vice Chair of the Committee shall:

- a. Be elected from the voting membership of the committee
- b. Act as Chair in the absence of the Chair

3.

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VII. MEETINGS

- A. The Elections Committee shall be an active standing committee, and shall meet as stipulated by the Chair throughout the elections process.
- B. The Chair shall set aside a regular meeting time, and post it publicly outside the ASI Office, throughout the election process.
- C. The Committee shall abide by Article 17 and Article 19, of the Bylaws of ~~this Corporation~~ ASI
- D. The Election Committee meetings shall be public as stated in the Gloria Romero Open Meeting Act.
- E. The Election Committee may hold Closed Session in accordance with the Gloria Romero Meeting Act and shall be conducted to Robert's Rules of Order, Newly Revised.
- F. Agenda items shall be submitted to the Chair.

VIII. DUTIES AND RESPONSIBILITIES

- A. Shall plan and oversee all elections of the ASI Board of Directors in compliance with the Election Code 202, University Policies, California Non-profit Benefit Corporation Law, California Education Code, and Title V.
- ~~B.~~ Shall be responsible for advertising matters and issues surrounding elections, including but not limited to the application timeline, election dates, forums, and candidate meetings ~~as outlined in Title V, Sub-Chapter 4, and Article 3~~ "Student Organizations".
- ~~C.B.~~ Shall be responsible for coordinating and advertising ~~open forums and/or video messages for candidate elections~~.
- ~~D.C.~~ Shall ensure that candidates are informed of and adhere to policies and procedures set forth in the Election Code 202.

- E.D. Have the capacity to determine consequences of a violation of the ASI Elections Code 202. Consequences to a candidate, which may include removal of a candidate from the elections process, require a two thirds (2/3) vote.
- F.E. Have the responsibility to allow all candidates an unbiased investigation before a ruling is made, during which the student under investigation is presumed innocent. Investigation guidelines are set forth in the ASI Elections Code 500.
- G.F. Shall publicly post the election results by noon on the Friday of elections week provided there are no outstanding issues. In the event that there are outstanding issues which prevent the posting of results, those candidates impacted will be notified a minimum of 12 hours prior to the scheduled posting of results. Outstanding issues will be resolved and results posted as expediently as possible.
- H.G. Shall be responsible for advertising and promoting voter turnout throughout the elections.
- H.H. Shall receive any and all grievances, appeals, or complaints brought against any candidates. The Committee shall review and respond to any grievances and complaints aforementioned.

3 BOD member who is NOT running for office	Louis Adamsel (chair)
	Rex Andrade
	Cassie Wolff
4 non- ASI students	Kelcee Funderburg
	Jordan Gaydos
	Nic Pollino
	Joanna Mascinaras

BOD Reports 10/6/17

Name * Matthew Richard

Position on Board * CoBA Representative

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) * N/A

Updates on your ASI and University Committees * TPAC is looking for a Representative from ASI to be in their Technology Work Group.

Upcoming Events and New Initiatives/Collaborations * TEDxCSUSM 11/4

Areas of concern related to your position and its constituents. * A class in which students were approved to take over summer, paid for and completed has now been revoked by CoBA leaving these students without the appropriate course credit they believed they would receive

Name * Meghan Aparri

Position on Board * College of Education, Health, and Human Services

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) * None

Updates on your ASI and University Committees *

Had first meeting with the Dean Search Committee.

Upcoming Events and New Initiatives/Collaborations *

Collaborations continue with the women's soccer team and Tracy Doly to create the Nutrition Kick. The Farmer's Market will be tabled for next semester as this fall semester will be used for more deliberation.

Areas of concern related to your position and its constituents. *

None

Name *

Noah Henwood

Position on Board *

CoBA Representative

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *

N/A

Updates on your ASI and University Committees *

Discussion of possible new community service events in collaboration with Service Learning/Community Engagement

Upcoming Events and New Initiatives/Collaborations *

TEDxCSUSM: November 4th, 2017

Areas of concern related to your position and its constituents. *

N/A

Name *

Jenna Hernandez

Position on Board *	CEHHS
News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *	Tracy Daly partnering with CEHHS on our Nutrition Kick event in November.
Updates on your ASI and University Committees *	APC is debating topics regarding LOTER requirement and "double counting" classes.
Upcoming Events and New Initiatives/Collaborations *	<ul style="list-style-type: none"> - Nutrition Kick (Nov.) - possible Movie Drive in (next semester)
Areas of concern related to your position and its constituents. *	No areas of concern, expect for the tabling of the Farmer's Market to next semester.
Name *	Anna Rapada
Position on Board *	Chair and Chief of Staff
News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *	<p>I have been checking up on BOD members, discussing their event plans, updates on committees, concerns they have regarding their role, brainstorm ideas.</p> <p>Currently working on assigning students to committees, updating sheet as best i can</p> <p>Introducing myself as an Exec to ASI student employees in Pride and GEC</p> <p>Planning with Rex the ASI Town Hall, name and logistics under construction</p>

Planning coffee carts for self and for BOD members

Planning Study hours, revisiting goals for semester and looking at what next semester will look like

Updates on your ASI and University Committees *

Have not sat on committees since being in office, but will be sitting on Student Philanthropy Council on Thursday, Sustainability Projects Committee on Friday, and Exec Committee next Tuesday

Upcoming Events and New Initiatives/Collaborations *

Coffee cart pop up Monday October 9 8-9am

ASI Town Hall November 16 6-8pm Arts 240

Areas of concern related to your position and its constituents. *

Trying to communicate efficiently with board members,

Name *

Alejandro Lopez

Position on Board *

Student Representative of the College of Science and Math

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *

Finalized date for Science Show. November 27, 2017 at 7pm location still TBA. Meeting with CABs about Cougar Con preparations on Friday November 6, 2017. Also scheduling a day for the lunch with the dean waiting on a response from dean but most likely will be doing on for next semester.

Updates on your ASI and University Committees *

Financial Budgeting Committee voting approved for the MS in Applied behavior Analysis. Will be discussion the AMD program in the next event.

Upcoming Events and New Initiatives/Collaborations * Working with the GEC with the Cougar Cub Crawl on October 30,2017.

Areas of concern related to your position and its constituents. * none at the moment. Moving forward without another CSM co rep.

Name * Joshua Foronda

Position on Board * Diversity rep

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) * *Pilot Programs with iPads with app that help disability Students.

Updates on your ASI and University Committees * None

Upcoming Events and New Initiatives/Collaborations * Pizza Cart

Areas of concern related to your position and its constituents. * None

Name * Rex Andrade

Position on Board * Executive Vice President

News: Highlights and successes related to your position (i.e. meetings, past As a result of input I provided at a "Meet & Greet with Academic Affairs SLT" on the 19th of September, I have been asked to provide more specific input with regard to Degree

events, new campus/community partners) * Planner and Schedule Assistant. That focus group will take place the morning of 25 October. If you have concerns/ input, please see me. Thank you.

Updates on your ASI and University Committees * None

Upcoming Events and New Initiatives/Collaborations * ASI Night Live! planned for 16 November in Arts 240. An email blast to all student organizations and GLC was already sent out. Please speak with your respective colleges and committees with regard to involvement and funnel all questions/ concerns to me. Thank you.

Areas of concern related to your position and its constituents. * None

Name * Louis Adamsel

Position on Board * President

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) * Meeting with the new Ted X club about being a host for the Ted X event on campus.

Updates on your ASI and University Committees * Meeting with Dr. Lorena Checa, this week report out to come.
Met with the Academic Senate Leadership team talked about EO 1100 and EO 1110
Met with the Student Fee Advisory committee
Met with Dr. Joe Joe McManus about a new diversity committee that would have sub committees to help address student needs on our campus.

Upcoming Events and New Initiatives/Collaborations *

Ted X
Looking into solidifying goals with the board.
Cougar Blue Extravaganza collaboration with the Housing to let students know about Cougar Madness.
Distribution days
24/5 Space Grand Opening

Areas of concern related to your position and its constituents. *

Just the amount of time we spend planning events vs. time we spend reaching constituents.

Name *

Yomira Zamora

Position on Board *

VP Student and University Affairs

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *

Establishing Lobby Corps
NVRD Success partners with ADP
Meeting with Campus partners regarding DACA

Updates on your ASI and University Committees *

Academic Senate passed 2 resolutions on DACA and EO 1100 & 1110
GEC- LOTER
SAC- Building Policy Agenda

Upcoming Events and New Initiatives/Collaborations *

Collaborating with Transitions Club on advocating for Project Rebound at CSUSM
Letters to your representatives pop up event
Immigration is beautiful pop up event

Areas of concern related to your position and its constituents. * Housing insecurity

Name * Savana Doudar

Position on Board * CHABSS Representative

News: Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) * I believe AJ, Kevin, and London will be meeting with the CHABSS dean soon to further plan Dinner with the Dean. I have also reached out to the Office of Diversity to meet with Ariel and have a meeting with her about the last year hate speech v. free speech forum and see what went well and what could be improved. I am interested in doing something like this that is powered by ASI.

Updates on your ASI and University Committees * I unfortunately was not able to attend the Student Affairs Committee this week because I got called into work.

Upcoming Events and New Initiatives/Collaborations * Dinner with the Dean.

Areas of concern related to your position and its constituents. * N/A