



**ASI Executive Committee 2017/2018**

Louis Adamsel  
 President & CEO

Rex Andrade  
 Executive Vice President

Yomira Zamora  
 VP of Student & University Affairs

Anna Rapada  
 Chair and Chief of Staff

**Advisors**  
 Annie Macias  
 Interim Executive Director

Ashley Fennell  
 Asst. Director, Government Affairs  
 & Initiatives

**ASI Executive Committee Minutes 18-05**

Friday, February 9<sup>th</sup>, 2018 at 11:30am  
 ASI Conference Room USU 3700

ITEM	SUBJECT	PRESENTER
01	<b>Call to Order</b> The meeting was called to order at 11:37am	Anna Rapada Chair & Chief of Staff
02	<b>Roll Call</b> Present: Louis, Rex, Anna, Yomira (11:39), Annie Absent: Ashley	Anna Rapada Chair & Chief of Staff
03	<b>Recognition of Guests</b> None	Anna Rapada Chair & Chief of Staff
04 Action	<b>Approval of Agenda</b> Rex motioned to approve the agenda Louis seconded Motion carries	Anna Rapada Chair & Chief of Staff
05 Action	<b>Approval of Minutes</b> Rex motioned to table the approval of the minutes. Louis seconded Motion carries	Anna Rapada Chair & Chief of Staff
06 Information	<b>Open Forum</b> None	Anna Rapada Chair & Chief of Staff
07 Discussion	<b>BOD Ambassadors</b> <b>Description:</b> The committee will discuss a volunteer opportunity for students at large to be board members interns. <b>Fiscal Impact:</b> None Anna described that the ambassadors program would be a selective application process for freshmen to apply to become a Board Intern. Louis asked if Transfer student could be included in the program. Yomira further explained that CSU East Bay has a similar program and allows for the interns to shadow executive officers and even travel to CSSA. Rex asked if other BOD members would be included in the CSSA participation. Anna will further explore the feasibility of the program for ASI and bring back an update.	Anna Rapada Chair & Chief of Staff
08 Action	<b>Approval of Updated Authorized Signature Policy</b> <b>Description:</b> The committee will review and approve updated authorized signature policy. <b>Fiscal Impact:</b> None Annie described that the policy was approved in the Fall and this semester the Auxiliary Accounting Manager needed to be removed from the process. Rex motioned to approve the policy. Louis seconded Motion carries.	Annie Macias Interim Executive Director
09 Information	<b>Reports</b> Anna reviewed Town Hall event	Anna Rapada Chair & Chief of Staff
10 Information	<b>Announcements</b> Louis announced that on March 29, VP Checa is hosting a check in with Checa.	Anna Rapada Chair & Chief of Staff
11 Action	<b>Adjournment</b> Yomira motioned to adjourn at 12:30pm.	Anna Rapada Chair & Chief of Staff

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I, Anna Rapada, 17/18 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by the Executive Committee at a regularly scheduled meeting held on March 9, 2018



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Anna Rapada

3/13/18

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Date