



**ASI Board of Directors Committee**

**2019/2020**

Jaelyn Freeman  
 Chair and Chief of Staff

Kenny Tran  
 President & CEO

Mariana Rosales  
 Executive Vice President

Michelle Tran  
 VP of Student & University Affairs

Tim Pelayo  
 CoBA Representative

Emily Borgeson  
 CoBA Representative

Inique Wilson  
 CHABSS Representative

Rylee Spencer  
 CHABSS Representative

Shovan Vatandoust  
 CHABSS Representative

Devon Kimbrough  
 CHABSS Representative

Ariana Camino  
 CSM Representative

Nick Lavelly  
 CSM Representative

Keith Lin  
 CEHHS Representative

Genesis Quezada  
 CEHHS Representative

Eliese Holt  
 Sustainability Representative

Gabby Garcia  
 Diversity & Inclusion Representative

Shay Shkokani  
 Diversity & Inclusion Representative

Richard Bagu  
 Veterans Representative

**Advisors**

Annie Macias  
 Executive Director

Ashley Fennell  
 Asst. Director, Government Affairs  
 & Initiatives

**Standing Invitees**

Michelle Romans  
 Alumni Association Representative

TBD  
 Academic Senate Representative

Gail Cole-Avent  
 President's Designee

Diana Cumming  
 University CFO Designee

Cynthia Fenimore  
 CSUSM Corporation

**ASI Board of Directors Committee Minutes 20-06**

Friday, November 15<sup>th</sup> at 2:30pm  
 USU Conference Room 2310

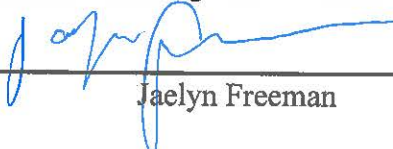
ITEM	SUBJECT	PRESENTER
01	<b>Call to Order</b> The meeting was called at 2:30	Kenny Tran ASI President
02	<b>Roll Call</b> Kenny, Michelle, Mariana, Eliese, Richard, Shay, Gabby, Keith, Tim, Nick, Inique, Rylee, Shovan, Annie, Ashley, Cynthia, Michelle R., Gail, Diana C.  Tardy: Ariana (3:05pm) , Emily (3:05pm)  Absent: Jae, Devon	Kenny Tran ASI President
03	<b>Recognition of Guests</b> Grant Bloom, Amanda Pangillnan, Steven Granda Alvarado	Kenny Tran ASI President
04 Action	<b>Approval of Agenda</b> Will of Chair the following changes were made: Presenter Jaelyn Freeman changed to Kenny Tran Diana Cumming in for Clint Roberts <b>Richard moves to approve the agenda with the changes Shovan 2<sup>nd</sup></b> <b>Motion carries</b>	Kenny Tran ASI President
05 Action	<b>Approval of Minutes</b> <b>Description:</b> Approval of the minutes from the Board of Directors meeting on November 1 <sup>st</sup> , 2019. <b>Fiscal Impact:</b> None  <b>Keith motions to approve the minutes Shay-2<sup>nd</sup></b> <b>Motion carries</b>	Kenny Tran ASI President
06 Information	<b>Open Forum*</b> None	Kenny Tran ASI President
07 Information	<b>Graduation Initiative Symposium 2025 Debrief</b> <b>Description:</b> President Kenny Tran & VPSUA Michelle Tran will be giving a debrief to the Board of Directors from the GI 2025 Symposium. <b>Fiscal Impact:</b> None <b>See attached for presentation</b> Presenters reviewed recent experience at annual conference, which focuses on the CSU system and students topics such as student success and degree completion. Discussion topics at the conference focused on student experience, retention rates, and first year intervention. The conference also highlighted jobs and the way students adjust to the workforce in the near future. Underemployment seen as a big issue needing to be addressed. There is an improvement in the graduation initiative 2025 progress for both transfer and traditional four-year students. Average unit load is a common factor in why our four-year graduation rate is considerably low. There is discussion on how academic probation is viewed and how it is implemented. This change centers around mental health of the student.	Kenny Tran President & CEO  Michelle Tran VP Student & University Affairs

	<p>Enrollment management saw success as more students are taking on additional units for all students and first time freshmen. There is more emphasis on student engagement and well-being. Students are no longer charged late fees to apply for late graduation to help promote higher graduation rates. There are 6 CSUs that are interested in implementing Cougar Bot. If the Board wants, they can have a presentation on this program.</p> <p>Shovan -concerns that students are disconnected from degree planner.</p> <p>Keith- suggested the school take a far more hands-on approach on how to use degree planner.</p> <p>Rylee asked who on campus is responsible for teaching students about these sources and how is the advisor center doing something. Gabby suggested collaboration to help further the utilization of degree planner. She also stressed the importance of faculty knowing how to use degree planner next.</p> <p>There is advocacy for financial support and as a Board, they can meet with their Deans, financial services, and find out more information about what is offered to the students of CSUSM.</p> <p>There is an executive order that talks about category 3 and 4 students. Once they got rid of remedial courses if students don't make the satisfactory scores you are placed into category 3 or 4 all based on SAT scores. If you fall into 3 or 4 you can take courses over summer prior to starting in fall. Category 4 are required to take these courses. This helps with the graduation initiate as it help student be successful in those classes and student belonging and students being able to ask for help. Early alert is making sure that students know when they aren't performing well in a class and they can get help early rather than wait until the end to receive help.</p>	
<p><b>08 Information</b></p>	<p><b>2018-2019 ASI Audited Financial Statements</b>  <b>Description:</b> The Board of Directors will review the 18-19 Audited Financial Statements.  <b>Fiscal Impact:</b> None  <b>See attached for document reviewed.</b></p> <p>Presenter highlighted that these reports are mandatory as part of a non-profit, auxiliary organization. This document was reviewed and approved by Joint Audit Committee. That committee reviews that there are no inaccuracies. ASIs report was given the opinion that there are no financial misstatements provided. There was discussion of the different aspects of the budget and presenter reviewed the financials that ASI is responsible such as student organization accounting. There was discussion of the general fundamentals of the ASI budgeting process. The ASI reserve was discussed as well as it importance as it supports ASI through an emergency situation.</p> <p>All student fees were reported and the overall increase in revenue was accounted to the increase in enrollment. Overall expenses in ASI went down which means that management and general expenses went down. Program expenses went from 70% to 75% of spending meaning more money is going towards programing. There is a new requirement to categorize by program, which allows for more insight for ASI.</p> <p>Annie clarified that previously ASI would budget on the red meaning they would budget events where total amount were overall total revenue. ASI was more modest when it came to total revenue because they used the student count given to them.</p>	<p>Diana Cumming  Business &amp; Financial  Services</p>

	<p>Anything over that will be added to reserves, per ASI's reserve policy. Student centers on statements are GEC and Pride. Amounts given to these centers decrease this academic year. All reviewed information can be found on the ASI website.</p>	
<p><b>09 Information</b></p>	<p><b>Reports</b>  Annie- ASI is reclassifying all the budgeting aspects, fiscal year 18-19 audits are closing, and MCT went to AdobeMAX and there was an incredible response, there is an opening for the front desk</p> <p>Ashley- The board should receive their scholarships and priority registration dates by Monday. Adobe Sign is still in the works but we have plans to try and test it again next week.</p> <p>Cynthia- received a clean audit with no finding. There is a position open for students in the grants project coordinator. In relation to the dining hall, she is the person who helps design and construction and the design is being finished.</p> <p>Michelle- it is homecoming next week and students are invited to attend these events. Suggested checking out the websites.</p> <p>Gail- Working on a women's leadership symposium, which is going very well, she is working on this with Jae Freeman. There is an open position in SLL with the hopes of being filled by mid-January. VP Student Affairs on campus won an award for our region including several states.</p> <p>Rika Yoshii: offered herself for help on degree planner and explained her emphasis in AI and computer science.</p>	<p>Kenny Tran ASI President</p>
<p><b>10 Information</b></p>	<p><b>Announcements</b>  Michelle will be at CSSA this weekend and Kenny will not.</p> <p>Next week is trans resiliency GEC will have several events.</p>	<p>Jaelyn Freeman Chair &amp; Chief of Staff</p>
<p><b>11 Action</b></p>	<p><b>Adjournment</b>  Keith motions to adjourn the meeting  Gabby seconds  3:52pm adjourned</p>	<p>Kenny Tran ASI President</p>

\* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

I, Jaelyn Freeman 19/20 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by Board of Directors of Associated Students, Inc., at a regularly scheduled meeting held on December 6, 2019

  
\_\_\_\_\_  
Jaelyn Freeman

Jan. 6, 2019  
\_\_\_\_\_  
Date

## Graduation Initiative 2025 Symposium

October 17-18, 2019

# 2025

### What is the Graduation Initiative 2025?

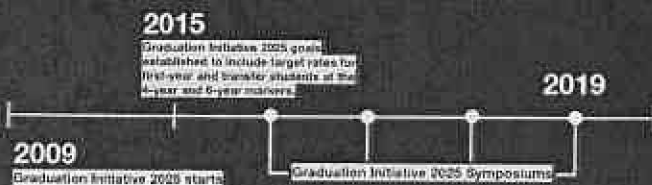
The CSU system issued a statewide plan to:

- increase graduation rates,
- eliminate equity gaps in degree completion,
- and meet California's workforce needs.

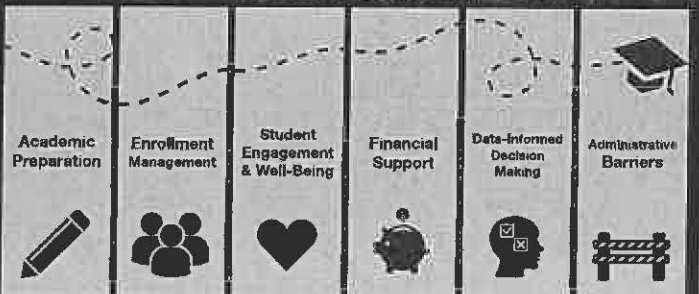


### What is the Graduation Initiative 2025 Symposium?

The Graduation Initiative Symposium happens annually, featuring nationally recognized thought leaders. In keynote presentations, workshops, and Grad Talks to engage CSU participants in conversations about degree completion and student success.



### Six Pillars of the Graduation Initiative 2025



## Graduation Initiative Symposium 2019

### Grad Talk

Alexandra Bernickoff, Founder and CEO, Beyond 12  
 Doug Lederman, Co-Founder and Editor, Inside Higher Ed  
 Michele R. Weale, Senior Vice President, Workforce Strategies and Chief Innovation Officer, Workforce Education Network

### Breakout Sessions

1. AI/ES: How Will Artificial Intelligence Transform Higher Education?
2. Student Success From a Student's Point of View
3. It Takes a Village: Assessing Comprehensive Admissions
4. Using Process Mapping to Understand the Student Experience
5. Using the BCASE Survey to Generate Targeted Support and Interventions for Freshman Students
6. Student Success From a Student's Point of View

## Useful Data for You to Know - Post GI 2025 Symposium

"It is 9 winners in CA make less than \$15 but have a college degree."

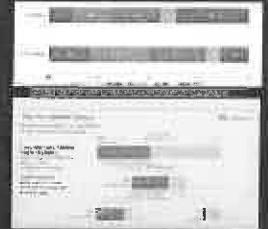
Linda Ayan, Senior Policy Advisor for Higher Education,  
 Office of Governor Gavin Newsom

"The first people who live to be 100 years old have already been born."

Allyson R. Weale, Senior Vice President, Workforce Strategies and Chief  
 Innovation Officer, Workforce Education Network

"Artificial Intelligence (AI) is impacting education through intelligent tutoring systems and question-answering agents. It is likely that current measurement methods used and personalized will not only continue but also accelerate."

Dr. Yusef Gao, Associate Dean of Learning Systems and Dr. Academic Professor,  
 Georgia Tech Professional Education



## Useful Data for You to Know - Post GI 2025 Symposium

"34 million adults are at risk of being left behind by the future of work."

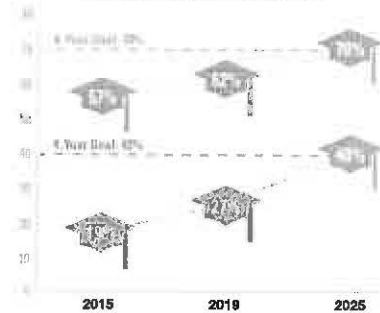
Rachelle R. Weale, Senior Vice President, Workforce Strategies and Chief  
 Innovation Officer, Workforce Education Network

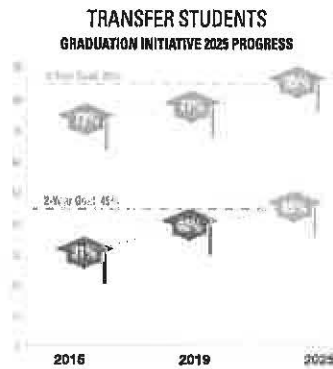
"If women, minorities, and children from low-income families (over 40% of the  
 labor force) as high-income white men, the graduation rate would quadruple."

Let's Educate,® by Charty



## FIRST-TIME STUDENTS GRADUATION INITIATIVE 2025 PROGRESS





## GI 2025 Outcomes at CSUSM

### Academic Preparation

Piloted 4-unit academic probation course for 115 First Year students on probation. The preliminary data shows that this approach increases retention of students on probation.

### Enrollment Management

According to a study launched by the Unit-load Steering Committee, students attempting a full-load of 15 units achieved higher average GPAs than those attempting 13 to 14 units, regardless of new or continuing student status.

Students enrolling in 15+ units increased 8% compared to fall 2018. First-time freshmen had an 11% increase in taking 15+ units from the previous year.

### Financial Support

Financial Aid and Scholarships Office disbursed aid to 5,772 students prior to the start of school. This represents 88% of all aid-eligible students for the university.

## GI 2025 Outcomes at CSUSM

### Student Engagement and Well-Being

OrangeBot, an AI tool that reaches First-time freshmen and new transfer students via texting to help in admissions, housing, financial aid, orientation, and advising. Expansion on the Orange Care Network, ASI College Party, Disability Support Services, and Student Health and Counseling Services are also some provisions that aid in student engagement.

### Data Driven Decision Making

Degree Planner data is used to measure student demand for courses and to set a course schedule that meets those demands.

Predictive analytics are used to determine areas of academic struggle, which is followed by designing preemptive interventions. Early alert systems are being implemented for category 3 and 4 (year) students in BA courses, and category 3 and 4 (English) students in AE courses.

### Administrative Barriers

Students are no longer charged a late fee to submit a late application for graduation. Continued studies in non-payment processes are still being made.

## What can WE do?

**Ask critical questions:** What factors lead students to not completing their degree? What is ASI's role in helping first-year retention? Does this vary by college?

**Help faculty members (especially lecturers) understand the student experience:**

- Consistent in-person meetings and e-introductions explaining ASI and your role
- Classroom presentations that include ASI resources and explaining equity gaps that exist on campus
- Be well-versed (or know where to help) in tools like Academic Advising, Degree Planner, Financial Aid

**Help students understand academic barriers and how to navigate them:**

- Inform (and gather input from) other student leaders on campus (i.e. student orgs, housing, peer advisors, etc.)
- Diversify outreach to students to get them connected to key areas on campus

## What can WE do?

### Advocacy in Lacking Areas

- File Financial Aid Campaign (or similar) through CSSA
- On-Campus Advocacy - areas include Academic Senate, Office of the President, College Deans, CSUSM Financial Administrative Services, etc.
- Off-Campus Advocacy - City of San Marcos, CSU Chancellor's Office, local and state legislators, CHES, etc. (works via Lobby Corps)

### Successful mentors/transitioning using your position

- Highlight your role to students in your area and invite them to board meetings and/or office hours
- Seek self-improvement and development: attend LEAP, update resume, LinkedIn, and enhance interview skills
- Seek out students interested in your position and aid them in best practices



# Associated Students, Inc. of California State University San Marcos

Financial Statements and Supplemental Information  
Years Ended June 30, 2019 and 2018

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Financial Statements and Supplemental Information  
Years Ended June 30, 2019 and 2018

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Aldrich CPAs + Advisors LLP  
7675 Halcad Center Drive, #1200  
San Diego, California 92161

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Associated Students, Inc. of California State University San Marcos

We have audited the accompanying financial statements of Associated Students, Inc. of California State San Marcos (a nonprofit organization), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Associated Students, Inc. of California State University San Marcos as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## INDEPENDENT AUDITORS' REPORT, CONTINUED

### Emphasis-of-Matter Regarding a Change in Accounting Principle

As discussed in Note 1 to the financial statements, in 2019, the Organization adopted Accounting Standards Update (ASU) No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Our opinion is not modified with respect to this matter.

### Other Matter

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information included on pages 14-21 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Aldrich CPAs + Advisors LLP*

San Diego, California  
September 26, 2019



**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Statements of Financial Position**  
 June 30, 2019 and 2018

	2019	2018
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash	\$ 301,857	\$ 63,681
Restricted cash	183,911	192,939
Due from related parties	722,068	702,360
Other receivable	-	1,090
<b>Total Current Assets</b>	<b>1,207,836</b>	<b>960,070</b>
Property and Equipment, net of accumulated depreciation	10,556	17,005
Deposits	3,000	3,000
<b>Total Assets</b>	<b>\$ 1,221,411</b>	<b>\$ 980,075</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current Liabilities:</b>		
Accounts payable	\$ 6,222	\$ 24,237
Due to related parties	370,180	383,631
Deferred revenue	59,017	89,187
Obligations under capital lease, current portion	5,508	5,015
<b>Total Current Liabilities</b>	<b>441,927</b>	<b>502,070</b>
Obligations under capital lease, net of current portion	3,909	9,417
<b>Total Liabilities</b>	<b>446,836</b>	<b>511,487</b>
<b>Net Assets Without Donor Restrictions</b>	<b>775,575</b>	<b>468,588</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 1,221,411</b>	<b>\$ 980,075</b>

See accompanying notes to financial statements.

**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Statements of Activities**  
 Years Ended June 30, 2019 and 2018

	2019	2018
<b>Revenue and Support Without Donor Restriction:</b>		
Student tuition fees	\$ 2,200,972	\$ 2,113,382
Interest income	17,787	15,495
Other income	189,639	140,065
<b>Total Revenue and Support Without Donor Restriction:</b>	<b>2,388,398</b>	<b>2,268,952</b>
<b>Expenses:</b>		
Program services:		
ASJ Cougar Priority	76,359	78,024
Board of Directors	274,306	271,160
Marketing and Design	150,109	178,106
Student Life Center	383,039	365,109
Student Programs and Advisors	667,347	726,850
Management and general	520,161	679,563
<b>Total Expenses</b>	<b>2,081,321</b>	<b>2,268,812</b>
<b>Change in Net Assets</b>	<b>306,987</b>	<b>(19,860)</b>
<b>Net Assets Without Donor Restrictions, beginning</b>	<b>468,588</b>	<b>488,448</b>
<b>Net Assets Without Donor Restrictions, ending</b>	<b>\$ 775,575</b>	<b>\$ 468,588</b>

See accompanying notes to financial statements.

**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Statement of Functional Expenses**  
 Year Ended June 30, 2019

	ASJ Cougar Priority	Board of Directors	Marketing and Design	Program Services - Student Life Center	Student Programs and Activities	Total Programs	Management and General	Total
Accounting and legal	-	-	-	-	9,317	9,317	-	183,440
Contracted services	-	-	-	-	-	-	6,450	77,615
Deposits	-	-	-	-	-	-	6,255	1,159
Interest	-	-	-	-	-	-	1,159	4,744
Other	-	-	-	-	-	-	4,744	79,844
Payroll	31,180	152,025	84,860	362,430	283,678	1,094,173	1,094,173	1,094,173
Professional development	18,379	76,308	20,291	51,013	383,481	589,472	2,231	632,845
Rent	17,210	17,210	17,210	17,210	17,210	69,050	250	30,992
Telephone	394	29,871	-	-	1,743	31,008	5,895	7,086
Transportation and conference	-	-	-	-	-	-	5,113	30,508
<b>Total expenses</b>	<b>\$ 23,959</b>	<b>\$ 274,639</b>	<b>\$ 159,139</b>	<b>\$ 362,430</b>	<b>\$ 687,317</b>	<b>\$ 1,681,198</b>	<b>\$ 201,161</b>	<b>\$ 2,081,321</b>

See accompanying notes to financial statements.

**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Statement of Functional Expenses**  
 Year Ended June 30, 2018

	ASJ Cougar Priority	Board of Directors	Marketing and Design	Program Services - Student Life Center	Student Programs and Activities	Total Programs	Management and General	Total
Accounting and legal	-	-	-	-	9,317	9,317	-	174,141
Contracted services	-	-	-	-	-	-	7,319	41,364
Deposits	-	-	-	-	-	-	6,255	14,319
Interest	-	-	-	-	-	-	1,159	15,210
Other	-	-	-	-	-	-	4,744	8,460
Payroll	27,995	140,713	122,824	290,098	180,833	738,263	23,191	28,871
Professional development	33,080	84,434	20,091	56,308	423,016	636,929	18,997	994,510
Rent	17,210	17,210	17,210	17,210	17,210	69,050	250	69,050
Telephone	394	29,871	-	-	1,743	31,008	5,895	38,807
Transportation and conference	-	-	-	-	-	-	5,113	30,508
<b>Total expenses</b>	<b>\$ 23,959</b>	<b>\$ 271,100</b>	<b>\$ 179,105</b>	<b>\$ 362,430</b>	<b>\$ 716,857</b>	<b>\$ 1,601,649</b>	<b>\$ 673,955</b>	<b>\$ 2,268,812</b>

See accompanying notes to financial statements.

**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Statements of Cash Flows**  
**Years Ended June 30, 2019 and 2018**

	2019	2018
<b>Cash Flows from Operating Activities:</b>		
Change in net assets	\$ 306,987	\$ (18,600)
Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:		
Depreciation	6,450	15,210
Changes in operating assets and liabilities:		
Due from related parties	(18,728)	104,191
Other receivable	1,090	(1,080)
Accounts payable	(16,015)	(4,793)
Due to related parties	(13,451)	6,497
Deferred revenue	(31,170)	(97,635)
<b>Net Cash Provided by Operating Activities</b>	<b>234,163</b>	<b>2,520</b>
<b>Cash Flows Used by Financing Activities:</b>		
Payments on capital lease obligation	(5,015)	(4,569)
<b>Net Increase (Decrease) in Cash</b>	<b>229,148</b>	<b>(2,049)</b>
Cash and Restricted Cash, beginning	256,620	258,669
Cash and Restricted Cash, ending	\$ 485,768	\$ 256,620
Cash and Restricted Cash, beginning:	\$ 256,620	\$ 258,669
Net increase (decrease) in unrestricted cash	238,178	(26,211)
Net increase (decrease) in restricted cash	(9,028)	24,182
Cash and Restricted Cash, ending	\$ 485,768	\$ 256,620
Cash	\$ 301,857	\$ 63,681
Restricted Cash	183,911	192,939
<b>Total Cash and Restricted Cash</b>	<b>\$ 485,768</b>	<b>\$ 256,620</b>
<b>Supplemental Disclosures of Cash Flow Information:</b>		
Cash payments for interest	\$ 1,159	\$ 1,504

See accompanying notes to financial statements.

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**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Notes to Financial Statements**  
**Years Ended June 30, 2019 and 2018**

**Note 1 – Organization and Summary of Significant Accounting Policies**

**Nature of Activities**

The Associated Students, Inc. of California State University San Marcos (Organization) is a non-profit California corporation organized in 1994 as an auxiliary organization to California State University San Marcos (University) operated in accordance with the General Nonprofit Corporation Law of the State of California. The Organization administers various student programs and activities. Student fees and other revenues are collected for the support of student-related programs and for the acquisition of assets that benefit the student body.

The Organization's financial statements are included as a component unit of the University's annual general-purpose financial statements. This is required by government accounting standards that apply to the University.

**New Accounting Pronouncement**

During 2019 the University adopted ASU No. 2016-14 - *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. This guidance is intended to improve the net asset classification requirements and the information presented in the financial statements and notes about a not-for-profit entity's liquidity, financial performance, and cash flows. Main provisions of this guidance include: presentation of two classes of net assets versus the previously required three; recognition of capital gifts for construction as a net asset without donor restrictions when the associated long-lived asset is placed in service; and recognition of underwater endowment funds as a reduction in net assets with donor restrictions. The guidance also enhances disclosures for board designated amounts, composition of net assets without donor restrictions, liquidity, and expenses by both their natural and functional classification.

**Related Parties**

The Organization is related to other auxiliaries of the University, including California State University San Marcos Corporation (SM Corp), and California State University San Marcos Foundation (Foundation). These auxiliaries and the University periodically provide various services to one another.

**Basis of Presentation**

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

- **Net assets without donor restrictions** – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.
- **Net assets with donor restrictions** – Net assets subject to stipulations imposed by donors, and grantees. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity. The Organization did not have any donor restrictions that were temporary or perpetual in nature for the years ended June 30, 2019 and 2018.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

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**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Notes to Financial Statements**  
**Years Ended June 30, 2019 and 2018**

**Note 1 – Organization and Summary of Significant Accounting Policies, continued**

**Income Taxes**

The Organization is a qualified non-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. However, the Organization remains subject to taxes on any net income which is derived from a trade or business regularly carried on and unrelated to its exempt purpose.

The Organization follows accounting standards generally accepted in the United States of America related to the recognition of uncertain tax positions. The Organization recognizes accrued interest and penalties associated with uncertain tax positions as part of the statements of activities, when applicable. Management has determined that the Organization has no uncertain tax positions as of June 30, 2019 and 2018 and therefore no amounts have been accrued.

**Property and Equipment**

The Organization capitalizes all expenditures for property and equipment in excess of \$5,000. Equipment and improvements are recorded at cost or at estimated fair value at date of gift if donated. Expenditures for maintenance and repairs are charged against operations. Depreciation is provided on a straight-line basis over the estimated useful lives of the assets of 5 years.

**Restricted Cash**

The Organization holds funds for on-campus student organizations to fund activities. These funds can be drawn upon at any time by the on-campus student organizations and are recognized as a liability to the University under due to related parties.

**Revenue**

Each enrolled student of the University was required to pay \$75 per semester for an associated student body fee for the years ended June 30, 2019 and 2018. These payments support the Organization's operations and are collected by the University Business Office and remitted to the Organization, at which time they are recorded as revenue or deferred revenue. Deferred revenue represents the portion of student body fees collected for the summer and fall sessions applicable to the next fiscal year.

**Fair Value Measurements**

The carrying value of cash, receivables, and payables approximate fair value as of June 30, 2019 and 2018, due to the relative short maturities of these instruments.

**Reclassifications**

Certain reclassifications have been made to the 2018 financial statement presentation to correspond to the current year's format. Net assets and changes in net assets are unchanged due to these reclassifications. Certain expenses were reclassified from management and general to program.

**Subsequent Events**

The Organization has evaluated subsequent events through September 26, 2019, which is the date the financial statements were available to be issued.

**Note 2 – Concentrations of Credit Risk**

The Organization maintains an account at a financial institution with funds insured by the Federal Deposit Insurance Corporation (FDIC). The Organization's account at this institution may, at times, exceed FDIC-insured limits up to \$250,000. The Organization has not experienced any such losses in these accounts.

**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
**Notes to Financial Statements**  
**Years Ended June 30, 2019 and 2018**

**Note 3 – Financial Assets and Liquidity Resources**

**Board Designations**

Net assets without donor restrictions are as follows for the years ended June 30:

	2019	2018
Undesignated	\$ 127,600	\$ -
Board designated:		
Reserved working capital and current operations	401,850	268,468
Reserved for equipment	45,000	80,000
Reserved for program development	200,926	140,100
	\$ 775,576	\$ 468,568

**Liquidity**

The following represents the Organization's assets at June 30:

	2019	2018
Cash and cash equivalents	\$ 301,857	\$ 63,681
Restricted cash	183,911	192,939
Due from related parties	722,098	702,360
Other receivable	-	1,090
<b>Total financial assets</b>	<b>1,207,856</b>	<b>960,070</b>
Less amounts not available for general use within one year:		
Restricted funds held on behalf of others	(183,911)	(182,938)
Board designated	(847,775)	(468,568)
<b>Financial assets available to meet cash needs for general expenditures within one year</b>	<b>\$ 376,170</b>	<b>\$ 298,543</b>

Associated Students, Inc. of California State University San Marcos is substantially supported by student fees which are unrestricted. The Organization structures its financial assets to be available as general expenditures, liabilities, and other obligations come due. Excess cash is invested in the California State University's investment pool and is recognized as due from related parties in the financial statements. Amounts are able to be drawn down from the University at any time in order to meet the needs of the Organization. The Organization holds funds on behalf of various on-campus student organizations and may be drawn at any time by the student organizations. These funds are also recognized as a liability due to the University under due to related parties.

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**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
 Notes to Financial Statements  
 Years Ended June 30, 2019 and 2018

**Note 4 – Property and Equipment**

Property and equipment consist of the following:

	2019	2018
Equipment	\$ 47,779	\$ 47,779
Less accumulated depreciation	(37,224)	(30,774)
	<u>\$ 10,555</u>	<u>\$ 17,005</u>

The total cost basis of equipment under capital leases as of June 30, 2019 and 2018 was \$24,103. Accumulated depreciation associated with these assets as of June 30, 2019 and 2018 was \$14,398 and \$9,829, respectively.

**Note 5 – Operating Leases**

The Organization entered into a sublease with UCorp as of January 2014 to lease spaces in the University Student Union, which expired June 30, 2017 and was subsequently renewed with the University. As consideration for the leased space, the Organization operates student programs with the space leased in the University Student Union. This relationship is recognized as in-kind revenue and expense shown within other income, program services and management and general expenses on the statements of activities. Total in-kind rent revenue and expense for the years ended June 30, 2019 and 2018 was \$87,505 and \$86,422, respectively.

**Note 6 – Capital Leases**

The Organization has acquired certain equipment under capital leases. The future minimum lease payments are due as follows:

Year Ending June 30,	
2020	\$ 6,174
2021	4,092
Thereafter	-
Total minimum lease payments	<u>10,226</u>
Less amount representing interest (10.3%)	<u>(808)</u>
Present value of net minimum lease payments	<u>9,417</u>
Less current portion	<u>(5,508)</u>
Capital lease obligation, net of current portion	<u>\$ 3,909</u>

**Note 7 – Transactions with Related Parties**

The Organization receives services from and provides services to the University and related parties including Foundation and SM Corp. In July 2010, the Organization entered into a payroll and employment services agreement with SM Corp under which all of the Organization's personnel became employees of SM Corp. The Organization pays SM Corp the costs and fees of providing payroll and benefits along with an administrative fee.

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**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
 Notes to Financial Statements  
 Years Ended June 30, 2019 and 2018

**Note 7 – Transactions with Related Parties, continued**

The original term of the agreement was one year, but it renews automatically unless either party gives three months' written notice.

The Organization holds assets for various student organizations as well. The activity for these student organizations is recorded with the University. Therefore, the organization records cash and a liability due to the University.

Excess money of the Organization is held by the University in a pooled investment account. The amount held on behalf of the Organization and its proportional share of investment income is included in due from related parties.

Related party transactions are as follows:

Related Party	Description	Reported in	2019	2018
<b>Expenses to:</b>				
University	Accounting, personnel services, and reimbursed costs	Various expenses	\$ 498,482	\$ 677,739
SM Corp	Payroll processing, administrative expenses and other expenses	Payroll and admin fee	1,070,168	995,196
Foundation	Student program costs	Various expenses	2,094	7,294
			<u>\$ 1,588,725</u>	<u>\$ 1,880,228</u>
<b>Revenues from:</b>				
University	Services, space, and programs	Other income	\$ 47,296	\$ 65,743
University	Proportionate share of investment	Investment income	17,797	15,496
Foundation	Various student organizations	Other income	30,421	11,615
SM Corp	Student program costs	Other income	5,800	6,925
			<u>\$ 101,314</u>	<u>\$ 99,778</u>
<b>Due from:</b>				
University	Pooled investment account, Level 1 investments	Due from related party	\$ 704,587	\$ 889,286
University	Cost reimbursements	Due from related party	15,076	2,484
SM Corp	Cost reimbursements	Due from related party	2,425	-
Foundation	Cost reimbursements	Due from related party	-	610
			<u>\$ 722,088</u>	<u>\$ 702,360</u>
<b>Due to:</b>				
University	Reimbursed services and cash held for student organizations	Due to related party	\$ 205,957	\$ 242,301
SM Corp	Payroll processing and administration fees	Due to related party	164,229	141,330
			<u>\$ 370,186</u>	<u>\$ 383,631</u>

**SUPPLEMENTAL INFORMATION**

**ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS**  
 Notes to Financial Statements  
 Years Ended June 30, 2019 and 2018

**Note 8 – Functional Allocation of Expenses**

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include interest and rent, which are allocated on a square-footage basis, as well as salaries and benefits, which are allocated on the basis of estimates of time and effort.

**Note 9 – Contingencies**

From time to time, the Organization is subject to litigation as a result of its ongoing activities. Management believes that the outcomes of such litigation will not have a material adverse effect on the Organization's financial position, results of operations or liquidity.

During the year ended June 30, 2019, management identified some irregularities in accounting records. These transactions were expensed in Other Expenses in the statement of functional expenses, and are currently being investigated.

Associated Students, Inc. of California State University San Marcos  
 Schedule of Net Position  
 June 30, 2019  
 (for inclusion in the California State University)

<b>Assets:</b>	
Current assets:	
Cash and cash equivalents	301,857
Short-term investments	722,048
Accounts receivable, net	-
Capital lease receivable, current portion	-
Notes receivable, current portion	-
Prepaid expenses, net	-
Prepaid expenses and other current assets	-
<b>Total current assets</b>	<b>1,023,905</b>
Noncurrent assets:	
Restricted cash and cash equivalents	183,911
Accounts receivable, net	-
Capital lease receivable, net of current portion	-
Notes receivable, net of current portion	-
Student loan receivable, net	-
Prepaid expenses, net	-
Endowment investments	-
Other long-term investments	-
Capital assets, net	10,886
Other assets	3,000
<b>Total noncurrent assets</b>	<b>197,807</b>
<b>Total assets</b>	<b>1,221,712</b>
<b>Deferred outflows of resources:</b>	
Unamortized loss on debt refunding	-
Net pension liability	-
Net OPEB liability	-
Others	-
<b>Total deferred outflows of resources</b>	<b>-</b>
<b>Liabilities:</b>	
<b>Current liabilities:</b>	
Accounts payable	378,403
Accrued salaries and benefits	-
Accrued compensated absences, current portion	-
Unearned amounts	58,017
Capital lease obligations, current portion	6,308
Long-term debt obligations, current portion	-
Claims liability for losses and loss adjustment expenses, current portion	-
Depository accounts	-
Other liabilities	-
<b>Total current liabilities</b>	<b>442,728</b>
<b>Noncurrent liabilities:</b>	
Accrued compensated absences, net of current portion	-
Unearned amounts	-
Grants receivable	-
Capital lease obligations, net of current portion	5,900
Long-term debt obligations, net of current portion	-
Claims liability for losses and loss adjustment expenses, net of current portion	-
Depository accounts	-
Net other postemployment benefits liability	-
Net pension liability	-
Other liabilities	-
<b>Total noncurrent liabilities</b>	<b>5,900</b>
<b>Total liabilities</b>	<b>448,628</b>
<b>Deferred inflows of resources:</b>	
Service concession arrangements	-
Net pension liability	-
Net OPEB liability	-
Unamortized gain on debt refunding	-
Nonexchange transactions	-
Others	-
<b>Total deferred inflows of resources</b>	<b>-</b>
<b>Net Position:</b>	
Net investment in capital assets	1,139
Restricted for:	
Nonspendable - endowments	-
Expendable:	
Scholarships and fellowships	-
Research	-
Losses	-
Capital projects	-
Debt service	-
Other	-
Unrestricted	776,437
<b>Total net position</b>	<b>776,295</b>

See independent auditors' report.

Associated Students, Inc. of California State University San Marcos  
 Schedule of Revenues, Expenses, and Changes in Net Position  
 Year Ended June 30, 2019  
 (for inclusion in the California State University)

<b>Revenues:</b>	
<b>Operating revenues:</b>	
Student tuition and fees, gross	\$ 2,200,972
Scholarship allowances	-
Grants and contracts, noncapital:	
Federal	-
State	-
Local	-
Nongovernmental	-
Sales and services of educational activities	-
Sales and services of auxiliary enterprises, gross	-
Scholarship allowances	-
Other operating revenues	169,539
<b>Total operating revenues</b>	<b>2,370,511</b>
<b>Expenses:</b>	
<b>Operating expenses:</b>	
Instruction	-
Research	-
Public service	-
Academic support	-
Student services	1,561,160
Institutional support	-
Operation and maintenance of plant	-
Student grants and scholarships	-
Auxiliary enterprise expenses	513,711
Depreciation and amortization	6,450
<b>Total operating expenses</b>	<b>2,081,321</b>
<b>Operating income (loss)</b>	<b>289,190</b>
<b>Nonoperating revenues (expenses):</b>	
State appropriations, noncapital	-
Federal financial aid grants, noncapital	-
State financial aid grants, noncapital	-
Local financial aid grants, noncapital	-
Nongovernmental and other financial aid grants, noncapital	-
Other federal nonoperating grants, noncapital	-
Gifts, noncapital	-
Investment income (loss), net	17,797
Endowment income (loss), net	-
Interest expenses	-
Other nonoperating revenues (expenses) - excl. interagency transfers	-
Other nonoperating revenues (expenses) - interagency transfers	-
<b>Net nonoperating revenues (expenses)</b>	<b>17,797</b>
<b>Income (loss) before other revenues (expenses)</b>	<b>306,987</b>
<b>State appropriations, capital:</b>	
Grants and gifts, capital	-
Additions (reductions) to permanent endowments	-
Increase (decrease) in net position	306,987
<b>Net position:</b>	
Net position at beginning of year, as previously reported	468,586
Restatements	-
Net position at beginning of year, as restated	468,586
<b>Net position at end of year</b>	<b>\$ 775,576</b>

See independent auditors' report.

Associated Students, Inc. of California State University San Marcos  
 Other Information  
 June 30, 2019  
 (for inclusion in the California State University)

<b>1 Cash and cash equivalents:</b>			
Portion of restricted cash and cash equivalents related to endowments	-		
All other restricted cash and cash equivalents	\$ 183,911		
Noncurrent restricted cash and cash equivalents	183,911		
Current cash and cash equivalents	301,857		
	\$ 485,768		
<b>2.1 Composition of investments:</b>			
Money Market funds	\$ -	\$ -	\$ -
Repurchase agreements	-	-	-
Certificates of deposit	-	-	-
U.S. agency securities	-	-	-
U.S. treasury securities	-	-	-
Municipal bonds	-	-	-
Corporate bonds	-	-	-
Asset backed securities	-	-	-
Mortgage backed securities	-	-	-
Commercial paper	-	-	-
Mutual funds	-	-	-
Exchange traded funds (ETFs)	-	-	-
Equity securities	-	-	-
Alternative investments:			
Private equity (including limited partnerships)	-	-	-
Hedge funds	-	-	-
Managed futures	-	-	-
Real estate investments (including REITs)	-	-	-
Commodities	-	-	-
Derivatives	-	-	-
Other alternative investment types	-	-	-
Other external investment pools (excluding SWIFT)	-	-	-
Other investments	-	-	-
State of California Local Agency Investment Fund (LAIF)	-	-	-
State of California Surplus Money Investment Fund (SMIF)	-	-	-
<b>Total investments</b>	\$ -	\$ -	\$ -
Less endowment investments	-	-	-
<b>Total investments, net of endowments</b>	\$ -	\$ -	\$ -

See independent auditors' report.

<b>2.2 Fair value hierarchy in Investment:</b>	
Money market funds	
Repurchase agreements	
Certificates of deposit	
U.S. agency securities	
U.S. treasury securities	
Corporate bonds	
Asset backed securities	
Mortgage backed securities	
Commercial paper	
Mutual funds	
Exchange traded funds	
Equity securities	
Private equity (including limited partnerships)	
Hedge funds	
Managed futures	
Real estate investments (including REITs)	
Commodities	
Derivatives	
Other alternative investment types	
Other external investment pools (excluding SWIFT)	
State of California Local Agency Investment Fund (LAIF)	
State of California Surplus Money Investment Fund (SMIF)	
Other investments	
<b>Total investments</b>	
Investments held by the University under contractual agreements (e.g. CSU Consolidated SWIFT for pool)	
<b>2.3 agreements:</b>	
Investments held by the University under contractual agreements (e.g. CSU Consolidated SWIFT for pool)	
<b>See independent auditors' report.</b>	

Associated Students, Inc. of California State University San Marcos  
June 30, 2019  
Other Information  
(for inclusion in the California State University)

7. Transactions with related parties: all related parties including officers, directors, and those with whom the organization has a significant relationship. Disclosures include the nature of the relationship, the amount of the transaction, and the terms of the transaction.

8. Other information: This section is used to disclose other information that is not included in the financial statements but is necessary for a fair understanding of the organization's financial position. Disclosures include the nature of the information, the amount of the transaction, and the terms of the transaction.

Account	Balance	Change	Balance
1000 - Cash	1,234,567	123,456	1,358,023
2000 - Accounts Receivable	567,890	(123,456)	444,434
3000 - Inventory	123,456	56,789	180,245
4000 - Prepaid Expenses	98,765	(34,567)	64,198
5000 - Property, Plant, and Equipment	3,456,789	234,567	3,691,356
6000 - Long-Term Debt	(2,345,678)	(123,456)	(2,469,134)
7000 - Equity	1,234,567	56,789	1,291,356
<b>Total</b>	<b>3,258,236</b>	<b>234,567</b>	<b>3,492,803</b>

See independent auditors' report.

Associated Students, Inc. of California State University San Marcos  
Other Information  
June 30, 2019  
(for inclusion in the California State University)

4. Long-term liabilities:

	Balance June 30, 2018	Adjustments/Retirements	Balance June 30, 2019	Current Portion	Retirement Portion
1. Accrued compensated absences					
2. Capital lease obligations:					
Debt balances	14,032		14,032	8,417	5,586
Unamortized net premiums (discounts)		(1,432)			
Total capital lease obligations	14,032	(1,432)	12,600	8,417	5,586
3. Long-term debt obligations:					
A.1 Auxiliary awards bonds (non-SFR related)					
A.2 Commercial paper					
A.3 Notes payable (SFR related)					
A.4 Others					
Total others					
Debt balances					
Unamortized net bond premiums (discounts)					
Total long-term debt obligations					
Total long-term liabilities	14,032	(1,432)	12,600	8,417	5,586

5. Capital lease obligations schedule:

Year ending June 30:	Capital lease obligations related to SFR		All other capital lease obligations		Total capital lease obligations	
	Principal Only	Interest	Principal Only	Interest Only	Principal Only	Interest Only
2019						
2020		5,586				
2021		3,889				
2022						
2023						
2024 - 2029						
2020 - 2024						
2025 - 2030						
2031 - 2040						
2041 - 2048						
<b>Total</b>	<b>14,032</b>	<b>9,475</b>	<b>889</b>	<b>14,292</b>	<b>8,417</b>	<b>11,228</b>
<b>Total minimum lease payments</b>						<b>(885)</b>
Less: amortization of premium						<b>8,417</b>
Present value of future minimum lease payments						<b>14,292</b>
Unamortized net premiums (discounts)						<b>(1,432)</b>
Total capital lease obligations						<b>12,860</b>
Less: current portion						<b>(5,586)</b>
Capital lease obligations, net of current portion						<b>7,274</b>

6. Sample an OPEB schedule schedule:

Year ending June 30:	Auxiliary awards bonds (non-SFR related)		All other long-term debt obligations		Total long-term debt obligations	
	Principal Only	Interest Only	Principal Only	Interest Only	Principal Only	Interest Only
2019						
2020						
2021						
2022						
2023						
2024 - 2029						
2030 - 2034						
2035 - 2039						
2040 - 2048						
<b>Total</b>	<b>14,032</b>	<b>9,475</b>	<b>889</b>	<b>14,292</b>	<b>8,417</b>	<b>11,228</b>
<b>Total minimum payments</b>						<b>(885)</b>
Less: amortization of premium						<b>8,417</b>
Present value of future minimum payments						<b>14,292</b>
Unamortized net premiums (discounts)						<b>(1,432)</b>
Total long-term debt obligations						<b>12,860</b>
Less: current portion						<b>(5,586)</b>
Capital lease obligations, net of current portion						<b>7,274</b>

See independent auditors' report.

Associated Students, Inc. of California State University San Marcos  
Other Information  
June 30, 2019  
(for inclusion in the California State University)

10. Deferred outflows/inflows of resources:

1. Deferred Outflows of Resources

- Deferred outflows - unamortized loss on refunding(s)
- Deferred outflows - net pension liability
- Deferred outflows - net OPEB liability
- Deferred outflows - others:
- Add description
- Add description
- Add description
- Add description
- Add description
- Add description
- Total deferred outflows - others
- Total deferred outflows of resources

2. Deferred Inflows of Resources

- Deferred inflows - service concession arrangements
- Deferred inflows - net pension liability
- Deferred inflows - net OPEB liability
- Deferred inflows - unamortized gain on debt refunding(s)
- Deferred inflows - nonexchange transactions
- Deferred inflows - others:
- Add description
- Add description
- Add description
- Add description
- Add description
- Add description
- Total deferred inflows - others
- Total deferred inflows of resources

See independent auditors' report.

BOD Reports 11.15.19

**Name \*** *Nicholas Lavelly*

**Position on Board \*** *CSM Rep*

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** *Was able to meet with Laurie Schmeltzer and discuss Super Stem Saturday, as well as, brain storm with her on networking events. She gave us great feedback that hosting an open forum with panelist from different industry might be a very successful way of gaining student buy in.*

**What ASI Committees are you currently sitting on? \*** *Elections Committee*

**Updates on ASI Committees: \*** *We meet on Friday*

**What University Committees are you currently sitting on? \*** *Faculty Awards Selection Committee (FASC)  
Student Grade Appeal Committee*

**Updates on University Committees \*** *FASC: N/A  
Grade Appeal: no response*

**Upcoming Events and New Initiatives/Collaborations \*** *Not applicable at this time*

**Areas of concern related to your position and its constituents. \*** *Jaelyn Freeman keeps saying we have meetings but never invites me to them via email. Being the Queen of outlook I would expect she would know how to invite me.*

*Otherwise I am doing great*

**Name \*** Shovan Vatandoust

**Position on Board \*** CHABSS Representative

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** On November 7th 2019, I met with the CHABSS Reps to do a video to promote our event "Meet your CHABSS" on Tuesday, November 12 at u-hour in USU 2310.

On November 12th 2019, the CHABSS and I had our "Meet your CHABSS" event and it was a great success. We had free pizza, had students to write on the white board saying "What do you like about being in CHABSS", and mingle with students.

**What ASI Committees are you currently sitting on? \*** Student Advocacy Committee  
Elections Committee

**Updates on ASI Committees: \*** For the Elections Committee, we are meeting this Friday, November 15th at 12:30 in SBSB 4119.

**What University Committees are you currently sitting on? \*** Disability Access & Compliance Committee (DACC)

**Updates on University Committees \*** For the Disability Access & Compliance Committee (DACC), we were suppose to meet today, but it got cancel due to limited agenda items.

**Upcoming Events and New Initiatives/Collaborations \*** None at this time.

**Areas of concern related to your position and its constituents. \*** None at this time.

**Name \***

*Eliese Holt*

**Position on Board \***

*Sustainability Representative*

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \***

*Sustainable Coffee Hour was a hit!*

**What ASI Committees are you currently sitting on? \***

*Sustainability Projects Committee*

**Updates on ASI Committees: \***

*The last committee meeting was successful in introducing the SPF to the new members and setting a timeline for the following semester.*

*Just now setting a date for the next meeting this semester!*

*Also, putting together a document with options for reallocating the SPF funds that I will be sending out with the next agenda.*

**What University Committees are you currently sitting on? \***

*Budget and Long-range Planning (BLP)*

**Updates on University Committees \***

*11/5*

*At the BLP meeting, the members expressed concern for all the proposed programs due to budgets still occurring in the red, lack of planning expressed by the Deans to overcome the loss in funds and the definite consequence of having to pull from other programs for support*

*11/12*



BLP voted to forward the proposal for the BA Geography to the Academic Senate for review with the submission of their own review and recommendations.

**Upcoming Events and New Initiatives/Collaborations \***

Just started planning a Sustainable Fashion Show with a motivated and passionate student: Kelly Lavender. She wants to partner with ASI to get help with venture, food, and outreach. ESA has agreed to collaborate, and we are currently reaching out to the Safety, Health, and Sustainability office to ask for collaboration.

We are setting up two more Sustainable coffee hours for next semester!

**Areas of concern related to your position and its constituents: \***

no areas of concern as of right now

**Name \***

Rylee Spencer

**Position on Board \***

CHABSS

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \***

Meet Your CHABSS Reps was successful! We had a good turnout and talked to lots of students

**What ASI Committees are you currently sitting on? \***

Student Advocacy Committee  
Elections Committee

**Updates on ASI Committees: \***

N/A

*What University Committees are you currently sitting on? \** *Student Affairs Committee (SAC)*  
*Graduation Initiative Steering Committee*

*Updates on University Committees \** *N/A*

*Upcoming Events and New Initiatives/Collaborations \** *N/A*

*Areas of concern related to your position and its constituents. \** *N/A*

*Name \** *Emily Borgeson*

*Position on Board \** *CoBA Rep*

*Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \** *Tim and I will be meeting tomorrow (11/14) to start formatting our questionnaire for our Women in Business event in March! We are gathering our panelists right now and everyone we've reached out to has been super interested in attending and speaking. We've reserved the McMahan House and will continue to work on SWAG items and food.*

*What ASI Committees are you currently sitting on? \** *Awards Committee*  
*Student Advocacy Committee*

*Updates on ASI Committees: \** *Nothing to report.*

*What University Committees are you currently sitting on? \* Student Affairs Committee (SAC) Student Grievance Committee*

*Updates on University Committees \**

*SAC was busy this week. Chief Secka, Shannon Hamil (Academic Senate Chair) and Michelle Hunt (Associate VP for Faculty Affairs) attended and answered our questions about the use of force policies, the transparency of all UPD policies to the general public, and many other things. I will attach some of my specific notes below:*

*Q: Does UPD have policy and procedures defining use of force by members of UPD and for the documentation/communication of incidents where use of force occurs?*

*A: Various ways they (UPD) have deal with various topics. Weapons, use of force, etc - different for many different scenarios. All published in the CSUSM Police Department Policy Manual. New legislation says this must be published to public for official records by the first of the year.*

*Q: What are the policies for implementing de-escalation practices and unconscious bias training, for UPD?*

*A: All officers go through bias training, racial bias training, unconscious bias training (about 16 hours of training total) this happens every 2 years. UPD at CSUSM does this even more often, about once per year or 18 months.*

*Secka is setting up a matrix of classes for UPD officers to take as they go throughout and mature in their career as an officer- from racial bias and mental health trainings to gender and cultural sensitivity classes (classes will change by year). They are looking at doing this system wide (as discussed at the system wide chiefs meeting at CSU Fresno).*

*Q: What plans are there to include medical and mental health professionals as part of the first responders teams?*

*A: Psychological Emergency Response team (PERT) pairs a mental health professional and police officers county wide. Problem is: clinicians are few and far between. In addition, if we were to implement that*

here, there is a question of where they would live on campus here??

CSUSM has requested PERT 6 times in the past few years, denied every time except for one. PERT clinicians come from resources allocated to the whole county.

So really, the answer here is no, there are no current plans to include mental health professionals as a part of the first responders team.

**Upcoming Events and**      *Nothing to report!!*

**New**

**Initiatives/Collaborations**

\*

**Areas of concern related** *nope*  
**to your position and its**  
**constituents.** \*

**Name \***

*Richard Bagu*

**Position on Board \***

*Veterans Student Rep*

**Highlights and successes related to your** *Veterans day celebration at Epstein Veterans center was big*  
**position (i.e. meetings, past events, new** *success*  
**campus/community partners) \***

*Met with Scott who has taken over for Major General Jackson  
at veteran services*

**What ASI Committees are you currently**  
**sitting on? \***

*Awards Committee  
Student Advocacy Committee*

**Updates on ASI Committees: \***

*No meeting since Last BOD*

**What University Committees are you**  
**currently sitting on? \***

*Student Grievance Committee*

*Updates on University Committees \*      Yet to meet*

*Upcoming Events and New Initiatives/Collaborations \**      *nothing new*

*Areas of concern related to your position and its constituents. \**      *nothing new*

*Name \**      *Arianna Camino*

*Position on Board \**      *CSM*

*Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \**

*Nick and I met with Laurie Shmelzer and discussed potential efforts held for Super Stem Saturday in March. The proposal of having a side networking event held in the original break room was not approved due to the potentially veering the staff and volunteer away from their designated break times (which makes sense) this volunteers work long hours making this event a success, so we discussed our different options. She supplemented us with helpful insight about other problems to tackle on campus regarding the college. On the upside we received a lot of feedback from the csm and continue to do so. A lot of of the feedback answering the question "In what ways can ASI help assist you in your academic endeavors?" and received some pretty interesting responses that ranged from "Internship Opportunities and Worskhop" to "Have stem center or engineering center open longer or 24/7,STEM MAJORS NEVER SLEEP, ITS BAD THAT IT CLOSES EARLY.....CAUSE I STILL HAVE CLASS AND I WANT A STEM PLACE TO STUDY AT. FREE TEXTBOOKS/CHECK THEM OUT". Love it.*

*What ASI Committees are you currently sitting on? \**      *Student Advocacy Committee*

*Updates on ASI Committees: \**      *N/A*

*What University Committees are you currently sitting on? \**      *Academic Policy Committee (APC)*  
*Student Fee Advisory Committee*

*Updates on University Committees \**

*Academic Policy Committee has been meeting regularly and looking over policies regarding the following policies: Dual-Listing Policies, Grading Symbols Policy, Excess Units Senior Policy, (waiting on a gentleman to get back on the new amount of total units for a student to be consider a senior), Add/Drop & Withdrawal Policy, and Withdrawal Policy. I've been able to learn plentiful about the way classes are offered to the students, the policies and procedures the faculty such as the professors are supposed to take to input grades in a timely manner or if they would like to register their class again for the following semester, or the steps they would have to take to adjust the prerequisites for the course. This also determines the many routes students can take regarding the late addition or withdrawal of a course. Most of the meeting have been involving wordy revising on diction syntax and semantics. A lot of these policies suggest and imply but do not mandate specific actions from those whom these policies apply to.*

*Upcoming Events and*      *none at the moment.*

*New*

*Initiatives/Collaborations*

*\**

*Areas of concern related to your position and its constituents: \* Nick and I should meet more often and figure out next semester upcoming event regarding geek week. I'm already brainstorming ideas from the community interactions I've been having with my peers. I would prefer we reached a general middle ground decision so we can start launching new community partner outreach.*

*Name \* Tim Pelayo*

*Position on Board \* CoBA Rep.*

*Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \* None at the time*

*What ASI Committees are you currently sitting on? \* Student Advocacy Committee*

*Updates on ASI Committees: \* Nothing to report*

*What University Committees are you currently sitting on? \* Academic Policy Committee (APC)  
Disability Access & Compliance Committee (DACC)  
Environmental Health, Occupational and Public Safety Committee*

*Updates on University Committees \* Nothing to report*

*Upcoming Events and New Initiatives/Collaborations \* Nothing to report*

*Areas of concern related to your position and its constituents: \* Nothing to report*

**Name \*** Mariana Rosales

**Position on Board \*** Executive Vice President

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** Meeting with Trustee Fong was pretty cool. We talked about our campus culture and how the retention of low income, underrepresented students is hard to maintain.

**What ASI Committees are you currently sitting on? \*** Internal Operations

**Updates on ASI Committees: \*** Last Internal Operations was cancelled due to lack of agenda items.

Executive Committee

-Discussed where Michelle's Travel budget is going towards.

-Went over a couple bylaw changes

Personnel

-Had first meeting, discussed survey tool to make surveys adaptable depending on prostaff positions.

-Next meeting will be this Friday 11/15

**What University Committees are you currently sitting on? \*** Co-Curricular Funding Committee  
Student Fee Advisory Committee

**Updates on University Committees \***



*Common Read Committee*

*-All ratings were submitted for a common read book/film on campus. Chair is looking at all the ratings and a survey will be released next week so students can vote on a common read for 2020-2021*

*Student Fee Advisory Committee*

*-Everyone on the committee (Kenny and Ari) are up to date with the proposals.*

*-We will be meeting this upcoming Tuesday 11/19 to vote on the proposals.*

*-Reaching out to CEHHS and CHABSS to hear about opinions on the courses that the fees are being added to.*

*Provost Search Committee*

*-Next meeting is during finals week on 12/12. I have a final towards the end of the meeting time so I will be heading out early.*

*Upcoming Events and N/A*

*New*

*Initiatives/Collaborations*

*\**

*Areas of concern related N/A*

*to your position and its*

*constituents. \**