



Internal Operations Committee
2019-2020

Internal Operations Committee Agenda 20-01
September 13th, 2019 2:30PM
ASI Conference Room, USU 3700

Members

- Mariana Rosales
Executive Vice President
Chair
- Kenny Tran
President and CEO
Vice Chair
- Keith Lin
Board of Directors Representative
- Gabby Garcia
Board of Directors Representative
- Inique Wilson
Board of Directors Representative
- Vacant
Board of Directors Representative
- Ruben Martinez
CSUSM Student At Large
- Vacant
CSUSM Student At Large
- Vacant
CSUSM Student At Large
- Vacant
CSUSM Student At Large
- Advisors
- Annie Macias
ASI Executive Director
- Sara Veth
ASI Business Services Specialist
- Jon Epes
Senior Accountant, Financial Reporting
& Compliance, Fiscal Services

| ITEM | SUBJECT | PRESENTER |
|-------------------|--|--|
| 01 | Call to Order | Mariana Rosales <i>Executive Vice President</i> |
| 02 | Roll Call | Mariana Rosales <i>Executive Vice President</i> |
| 03 | Recognition of Guests | Mariana Rosales <i>Executive Vice President</i> |
| 04 Action | Approval of Agenda | Mariana Rosales <i>Executive Vice President</i> |
| 05 Action | Approval of Minutes | Mariana Rosales <i>Executive Vice President</i> |
| 06 Information | Open Forum* | Mariana Rosales <i>Executive Vice President</i> |
| 07 Information | Overview of Internal Operations Description: Review with the committee members purview of the Internal Operations Committee. Fiscal Impact: No | Mariana Rosales <i>Executive Vice President</i> |
| 08 Information | Overview of ASI Budget Description: Present current ASI budget summary. Fiscal Impact: No | Mariana Rosales <i>Executive Vice President</i> |
| 09 Information | Overview of Budget Guiding Principles Description: Present current guiding principles and explain the principles taken to create the budget. Fiscal Impact: No | Mariana Rosales <i>Executive Vice President</i> |
| 10 Action | Removal of Michelle Tran Description: Due to Article 10, Section 6 of the ASI Bylaws, IO must consider the membership of Michelle Tran being unable to fulfill job requirements. Fiscal Impact: No | Kenny Tran <i>President</i> |
| 11 Information | Announcements | Mariana Rosales <i>Executive Vice President</i> |
| 12 Action | Adjournment | Mariana Rosales <i>Executive Vice President</i> |

* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.