



ASI Personnel Committee
 2019-2020

Voting Members

Jaelyn Freeman
 Chair and Chief of Staff

Kenny Tran
 President & CEO

Mariana Rosales
 Executive Vice President

Michelle Tran
 VP of Student & University Affairs

Non-Voting Members

Michelle Hinojosa
 Director of Human Resources &
 Payroll Services, UARSC

Alan Brian
 Director of Planning, Assessment,
 and
 Professional Development,
 Student Affairs

Personnel Committee Agenda 20-01

Friday, November 1st, 2018 at 10:30am

Craven Hall 6201

Posted: Monday, October 28th at 12:00pm

ITEM	SUBJECT	PRESENTER
01	Call to Order	Jaelyn Freeman Chair and Chief of Staff
02	Roll Call	Jaelyn Freeman Chair and Chief of Staff
03	Recognition of Guests	Jaelyn Freeman Chair and Chief of Staff
04 Action	Approval of Agenda	Jaelyn Freeman Chair and Chief of Staff
05 Information	Open Forum*	Jaelyn Freeman Chair and Chief of Staff
06 Information	Review of Process, Procedure, & Guidelines for Annual Performance Review Description: Review ASI Personnel Review Process and the Procedures & Guidelines for Annual Performance Review. Fiscal Impact: None	Alan Brian Director of Planning, Assessment, and Professional Development, Student Affairs
07 Action	Timeline for Personnel Committee Assessment Process Description: Establish timeline for spring Personnel Committee process. Fiscal Impact: None	Alan Brian Director of Planning, Assessment, and Professional Development, Student Affairs
08 Discussion	Review Survey Tool Description: Review the survey tool and discuss a more user-friendly way for students to select the staff they are reviewing. Fiscal Impact: None	Jaelyn Freeman Chair and Chief of Staff
09 Information	Announcements	Jaelyn Freeman Chair and Chief of Staff
10 Action	Adjournment	Jaelyn Freeman Chair and Chief of Staff

* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.