



**Internal Operations Committee  
 2020-2021**

**Members**

Timothy Pelayo  
*Executive Vice President  
 Chair*

Michael Garrett  
*President and CEO  
 Vice Chair*

Jackie Montaño  
*Board of Directors Representative*

Caleb Standley  
*Board of Directors Representative*

Christopher King  
*Board of Directors Representative*

Vacant  
*Board of Directors Representative*

Kristie Castillo  
*CSUSM Student At Large*

Zameer Karim  
*CSUSM Student At Large*

Raymond Gonzalez  
*CSUSM Student At Large*

Vacant  
*CSUSM Student At Large*

**Advisors**

Annie Macias  
*ASI Executive Director*

Ashley Fennell  
*Associate Director of Government  
 Affairs and Initiatives*

Jon Epes  
*Senior Accountant, Financial Reporting  
 & Compliance, Fiscal Services*

**Internal Operations Committee Agenda 21-04**

**Friday, February 12th at 2:30 pm**

**Zoom: <https://csusm.zoom.us/j/95621939490>**

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions*

ITEM	SUBJECT	PRESENTER
01	Call to Order	Timothy Pelayo <i>Executive Vice President Chair</i>
02	Roll Call	Timothy Pelayo <i>Executive Vice President Chair</i>
03	Recognition of Guests	Timothy Pelayo <i>Executive Vice President Chair</i>
04 Action	Approval of Agenda	Timothy Pelayo <i>Executive Vice President Chair</i>
05 Action	Approval of Minutes	Timothy Pelayo <i>Executive Vice President Chair</i>
06 Information	Open Forum	Timothy Pelayo <i>Executive Vice President Chair</i>
07 Action	<b>Review of Removal of ASI Board of Directors Member – Jenna Dotson</b> <b>Description:</b> Due to ASI Bylaws, IO must consider the continued membership of any individual who missed the BOD Midyear retreat. <b>Fiscal Impact:</b> None	Timothy Pelayo <i>Executive Vice President Chair</i>
08 Information	<b>Mid-Year Budget Actuals</b> <b>Description:</b> Committee will receive mid-year budget updates. <b>Fiscal Impact:</b> None	Allie Garcia <i>Financial Services and Student    Org. Accounts Coordinator</i>
09 Information	<b>Policy and Procedures Overview</b> <b>Description:</b> Committee will receive information about process for policies and procedures. <b>Fiscal Impact:</b> None	Allie Garcia <i>Financial Services and Student    Org. Accounts Coordinator</i>
10 Information	<b>Spending Guidelines</b> <b>Description:</b> Committee will discuss fraud prevention measures and applicable ideas to spending guidelines <b>Fiscal Impact:</b> None	Zameer Karim <i>CSUSM Student at Large</i>  Timothy Pelayo <i>Executive Vice President          Chair</i>
11 Information	Announcements	Timothy Pelayo <i>Executive Vice President Chair</i>
12 Action	Adjournment	Timothy Pelayo <i>Executive Vice President Chair</i>