



**ASI Board of Directors 2020/2021**

**ASI Board of Directors Committee Minutes 21-04**

Friday, October 16 at 2:30pm

Dylan Crivello  
 Chair and Chief of Staff

Zoom: <https://csusm.zoom.us/j/648104810481>

Michael Garrett  
 President & CEO

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

Tim Pelayo  
 Executive Vice President

Andrew Gamboa  
 VP of Student & University Affairs

ITEM	SUBJECT	PRESENTER
01	<b>Call to Order</b> Meeting called to order at 2:32 PM	Dylan Crivello <i>Chair and Chief of Staff</i>
02	<b>Roll Call</b> Present: Dylan, Michael, Tim, Andrew, Caleb, Jacqueline, Julia, Alex, Sherry, Shaelyn, Sophia, Ksenia, Jenna, Sarah, Christopher, Jacob, Annie Macias, Ashley Fennell, Anna Fleming, Andre Kundgen, Gail Cole-Avant, Clint Roberts, Cynthia Fenimore	Dylan Crivello <i>Chair and Chief of Staff</i>
03	<b>Recognition of Guests</b> Registered online	Dylan Crivello <i>Chair and Chief of Staff</i>
04 Action	<b>Approval of Agenda</b> Update Standing Invitees for Anna Fleming and Andre Kundgen  By will of the Chair move to approve of the agenda by consent vote	Dylan Crivello <i>Chair and Chief of Staff</i>
05 Action	<b>Approval of Minutes</b> By Will of the Chair move to approve the Minutes by consent vote  None opposed Motion Carries	Dylan Crivello <i>Chair and Chief of Staff</i>
06 Information	<b>Open Forum*</b> Zameer: He wants to make it clear that he wishes that the board gathers all the data before voting and approving any action items. Bonnie Campbell: Thanked the Board of the Directors and ASI for their generous support. She also mentioned what the Cougar Care Network does for the campus. They are also offering Emergency Housing for students who claim to be homeless, with the addition of a Sprinter Pass and ASI Cougar Pantry.	Dylan Crivello <i>Chair and Chief of Staff</i>
07 Presentation	<b>IITS Technology Fund</b> <b>Description:</b> Presenter will review plan for funds allocated to IITS in recent ASI reserves allocation approval. <b>Fiscal Impact:</b> None <b>See attached for presentation</b> Tim overviewed approved reserves allocation from the September 4 <sup>th</sup> Board meeting. He went into detail on how important IITS and technology is to students who are able to access internet. IITS conducted a survey over the summer. There are currently 133 student deployed hotspots. There are also 445 equipment being loaned out.  Instagram poll conducted a survey to see if students would utilize the service to ship equipment. About 83% said yes and 27% no.  Each item is to be about \$30 to ship equipment. Tim goes ahead and explain the totals cost for each equipment and total would be about to ship, with the grand total of \$40,000.	Tim Pelayo <i>Executive Vice President</i>

Caleb Standley  
 CoBA Representative

Jacqueline Montaño  
 CoBA Representative

Julia Glorioso  
 CHABSS Representative

Alex Chavez  
 CHABSS Representative

Sherry Rivas  
 CEHHS Representative

Shaelyn Rusnak  
 CEHHS Representative

Sophia Aguilar  
 CSTEM Representative

Ksenia Cavo  
 CSTEM Representative

Jenna Dotson  
 Student at Large Representative for Sustainability

Sarah Ortiz  
 Student at Large Representative for Diversity & Inclusion Representative

Christopher King  
 Student at Large Representative for Diversity & Inclusion Representative

Jacob Peirce  
 Veterans Student Representative

**Advisors**  
 Annie Macias  
 Executive Director

Ashley Fennell  
 Assoc. Director, Government Affairs & Initiatives

**Standing Invitees**  
 Anna Fleming  
 Alumni Association Representative

Andre Kundgen  
 Academic Senate Representative

Gail Cole-Avant  
 President's Designee

Clint Roberts  
 University CFO Designee

Cynthia Fenimore  
 CSUSM Corporation

	<p>Michael asked the question if the \$30 for shipping is for both way or just the one way. He also asked how long students can rent an item. Tim mentioned cost to ship</p> <p>Jacqueline asked if there is a due date for returning items. Tim explained that there was no return process that was discussed and that IITS would probably handle that action.</p> <p>Ksenia explained the process of renting an IITS equipment. She also asked if the \$40,000 would be for the whole year Tim answered the question with a yes.</p> <p>Caleb asked the \$30 a month and if there is a data cap, since students will be using a lot of data. Tim was able to answer his question and that he does not think there is a cap but is a topic to bring up with IITS.</p> <p>Sherry asked what the process is for renting out equipment and if it is a first come first served type of service. Tim was able to answer her questions.</p>	
<p><b>08</b> <b>Presentation</b></p>	<p><b>Title IX</b> <b>Description:</b> Introduction of Title IX, recent changes, and implementation at CSUSM. <b>Fiscal Impact:</b> None Carinna Connelly and Bridget Blanshan introduced themselves to the Board.</p> <p>Carinna explains the office and the changes that are happening.</p> <p>She also goes into brief explain what Title IX does. Title IX protects all people regardless of their gender or gender identity from sex discrimination, which includes sexual harassment and sexual misconduct. They also offer a lot of support and accommodations.</p> <p>They recently just added a new employee. There are new regulations for Title IX. The regulations have not limited their process. They added regulations require a hearing process. Anytime a complaint is brought to the attention and the committee can see if the complaint is under Amendment B.</p> <p>The big takeaway that whenever a case comes in the there's going to be a more complicated individualize analyzes. The office takes the time to explain that the office is open to everyone and if anyone hears of any feedback to please bring it to their attention. Bridget also explains that even though this presentation is set to be on Gender and Sexual Orientation Discrimination that the office is open to anyone.</p> <p>Dylan asked how far is does an occurrence have to take place as the geographic extended. Bridget explained that any misconduct in The Quad would be under Housing but that it will not stop them to reach out to those students.</p> <p>Bridget adds that if there are any external students from the board and Organization want to learn more about Title IX that they are more than willing to talk to them. She also adds that their work is still the same but just with more Federal process.</p> <p><a href="https://www.csusm.edu/title9/">https://www.csusm.edu/title9/</a></p>	<p>Carinna Connelly, Title IX/DHR Investigator</p> <p>Bridget Blanshan Associate Vice President for Student Dev Services/Title IX Coord, Student Development Services</p>
<p><b>09</b> <b>Information</b></p>	<p><b>Reports</b> <b>See attached for student reports</b></p>	<p>Dylan Crivello Chair and Chief of Staff</p>

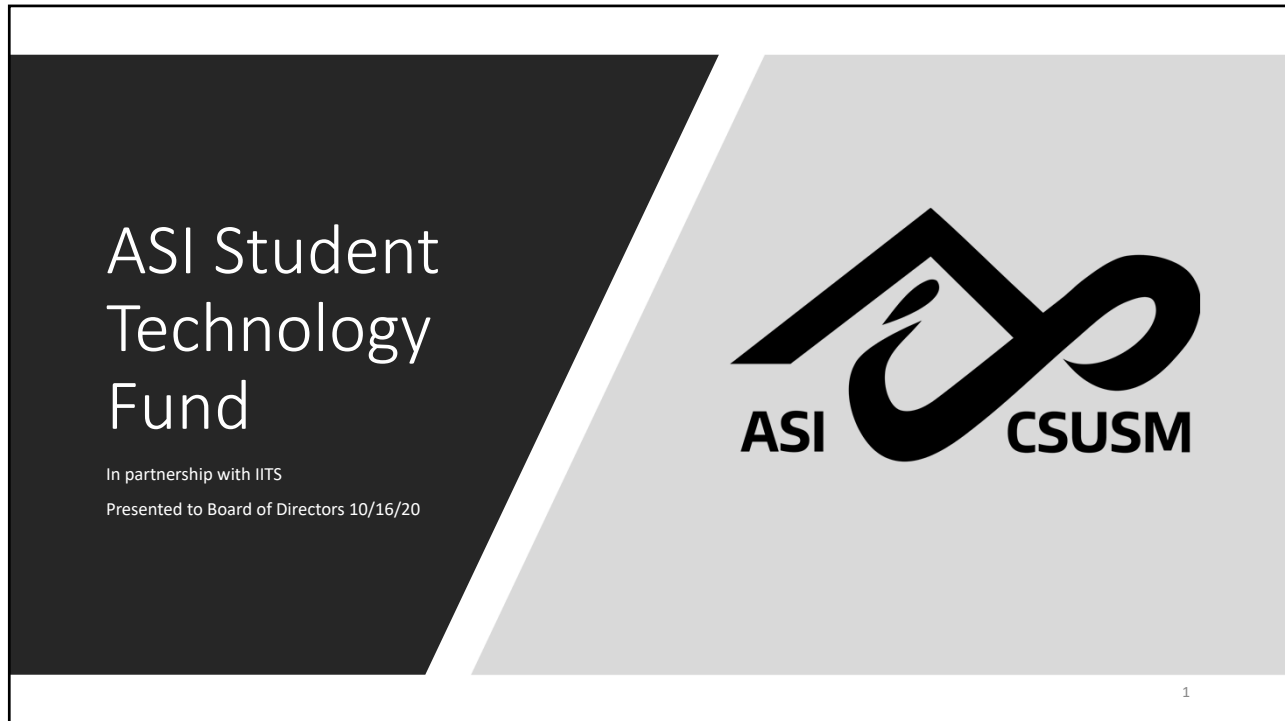
	<p>Annie Macias: Annie connected with Systemwide ED's and discussed issues affecting all ASI's, provided a budget briefing to several students about our process, attended risk management webinar to stay abreast of worker's comp issues. She also took to time to recognize Allie helping student orgs with purchases, and outreach to Success Coaching and Industry Partnership depts on campus.</p> <p>Ashley Fennell: Ashley covered SEF and CP total as well as updates from construction and Distribution. Also talked about elections planning.</p> <p>Anna Fleming: She wants to remind everyone that when an event is going to occur to reach to Alumni. Invites the board to follow their Instagram.</p> <p>Andre Kundgen: He is wrapping up his term and thanked the Board for sending members his way and reached out to him. He also explains the Ethnic Studies Requirement. There is a Town Hall next Thursday. Technology issues and is meeting with Andrew.</p> <p>Gail Cole-Avant: Midterms are coming up and students need access to sustainability. Computer Lab is open for students. Homecoming @ Home is happening next week.</p> <p>Cynthia Fenimore: Housing has about 250 students. Housing is currently accepting applications for the next semester. Every Thursday at noon there are a free Ted Talks. Book Store has a coupon during Homecoming. The Innovation Hub has free tickets to the Startup San Diego Month (This Program supports individuals building startups in San Diego). Just e-mail innovation@csusm.edu and tell us why you want to attend the event! We will send you a code for free ticket while supplies last. Innovation Hub Fall Innovation Challenge accepting applications! Tech Talk free for all students every Thursday at noon</p>	
<b>10 Information</b>	<p><b>Announcements</b></p> <p>Ashley: ASI Campfire is Monday and LEAP is on Tuesday. CAB is hosting an event on Oct. 21<sup>st</sup> at 7 PM for CougarFest.</p>	Dylan Crivello <i>Chair and Chief of Staff</i>
<b>11 Action</b>	<p><b>Adjournment</b></p> <p>By Will of the chair this meeting is adjourned at 4:01 PM</p>	Dylan Crivello <i>Chair and Chief of Staff</i>

\* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

I, Dylan Crivello 20/21 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by Board of Directors of Associated Students, Inc., at a regularly scheduled meeting held on November 6, 2020


  
Dylan Crivello

11/09/20  
Date



ASI Student  
Technology  
Fund

In partnership with IITS  
Presented to Board of Directors 10/16/20




1

## Background

Approved at previous Board of Directors meeting Friday, September 4

\$100,000 was approved to be allocated towards student technology needs (IITS Tech Fund)

IITS = Instructional and Informational Technology Services



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2

## What are current student technology needs?

Reliable internet, connectivity to their online platforms

Efficient tech equipment; laptops, webcams, monitors



3

## IITS Services Provided

As of 9/30/20

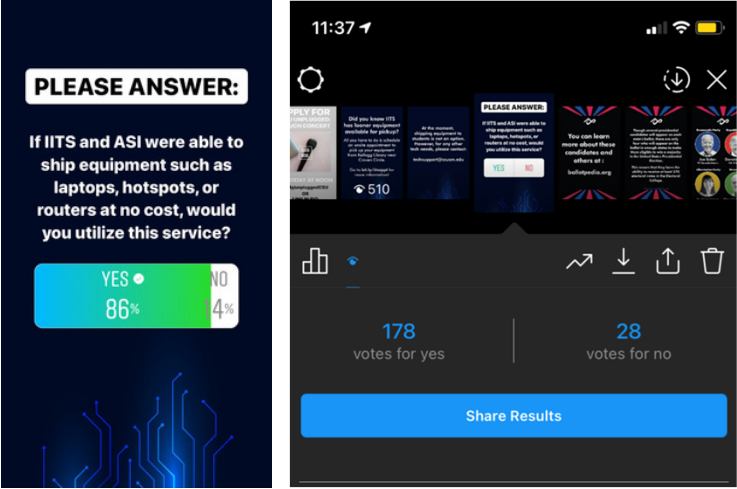
- Current student deployed hotspots = 133
- Student monthly service costs are \$30 per unit per month (~\$4,000 at present)
- Hardware purchase costs (assuming lowest price we pay) = \$5,000

Loaned out 445 laptops plus headsets, webcams, and other equipment



4

Instagram Poll Results




**PLEASE ANSWER:**  
If IITS and ASI were able to ship equipment such as laptops, hotspots, or routers at no cost, would you utilize this service?

Response	Percentage
YES	86%
NO	4%

178 votes for yes | 28 votes for no

Share Results



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5

## Shipping Costs

Campus Distributions offered by CSUSM

<https://www.csusm.edu/procurement/distributionservices/shipping/index.html>

Projected at \$30 per item to ship



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6

## Totals

Hotspot Servicing = **\$24,000**  
\$4,000/month for 133 hotspots

Routers = **\$10,000**  
\$100/router for 100 routers

Shipping Service for tech equipment = **\$6,000**  
\$30/item for routers, laptops, headsets, etc.

Grand total = **\$40,000**



## 10.16.20 Reports

<b>Name *</b>	Sherry Rivas
<b>Email *</b>	<a href="mailto:Rivas068@cougars.csusm.edu">Rivas068@cougars.csusm.edu</a>
<b>Position on Board *</b>	Cehhs Representative
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	We met with our dean and discussed our upcoming events and talked about solutions for students within this upcoming semester. We are happy to have our meet and greet Thursday the 15th.
<b>What ASI Committees are you currently sitting on? *</b>	Student Advocacy Committee Sustainability Projects Committee
<b>Updates on ASI Committees: *</b>	Sustainability will be meeting at the end of the month
<b>What University Committees are you currently sitting on? *</b>	Academic Policy Committee (APC) University Curriculum Committee (UCC)
<b>Updates on University Committees *</b>	Apc will be meeting tomorrow to talk about proposals because we didn't meet the previous week. Ucc has gone over proposals and our main concern as of right now is the withdraw policy.
<b>Upcoming Events and New Initiatives/Collaborations *</b>	We have a meet and greet this week to interact with cehhs students so they can get to know us and voice any concerns. We will also be having a Fall Closet Clean out Challenge in November to help out communities within this time.
<b>Areas of concern related to your position and its constituents. *</b>	None as of right now
<hr/>	
<b>Name *</b>	Sarah Ortiz
<b>Email *</b>	<a href="mailto:ortiz252@cougars.csusm.edu">ortiz252@cougars.csusm.edu</a>
<b>Position on Board *</b>	Diversity and Inclusion rep.



<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	My partner and I met with Dr. Basu and Ariel Stevenson. they gave us wonderful ideas for the upcoming year!
<b>What ASI Committees are you currently sitting on? *</b>	Student Advocacy Committee
<b>Updates on ASI Committees: *</b>	Once some of my goals are finalized I'm hoping to bring forth some agendas. Overall, everything is going strong even with it being held virutally.
<b>What University Committees are you currently sitting on? *</b>	General Education Committee (GEC) Graduation Initiative Steering Committee Student Grievance Committee
<b>Updates on University Committees *</b>	I began to sit on a working group for both GISC and GEC. GISC workgroup is basically there to see why students are changing majors and the affects. GEC is starting to focus on the new ethnic studies requirement and breaking down the requirements.
<b>Upcoming Events and New Initiatives/Collaborations *</b>	Dr. Basu and Ariel Stevenson gave me the idea to start a virtual commuter lounge and if that's not the case we are trying to make 'super' involved students mentor students who feel disconnected with the campus just so they can be aware of the various resources. Also not that I want to target people in any way, but I feel like we need to emphasize the importance of answering our ASI emails.
<b>Areas of concern related to your position and its constituents. *</b>	An area that all students have been concerning is there mental health and stability. They have concerned that professors do not really take into consideration the amount of work load they are giving to students.
<b>Name *</b>	Jenna Dotson
<b>Email *</b>	<a href="mailto:asisustainabilityrep@csusm.edu">asisustainabilityrep@csusm.edu</a>
<b>Position on Board *</b>	Sustainability rep
<b>Highlights and successes related to your position (i.e. meetings, past</b>	SPF closes today! The SPF committee will be meeting on October 30th @1-2pm. The sustainability series on instagram is off to a great

<b>events, new campus/community partners) *</b>	<p>start! Look out next month for a video about the gardens on campus.</p> <p>We have also partnered up with the sustainability program and will be collaborating on a project for Harvest Fest, so be on the lookout for those videos as well!</p>
<b>What ASI Committees are you currently sitting on? *</b>	<p>Awards Committee</p> <p>Student Advocacy Committee</p> <p>Sustainability Projects Committee</p>
<b>Updates on ASI Committees: *</b>	<p>Elections committee met and went over guidelines and structure, and we will be meeting again on 11/03</p>
<b>What University Committees are you currently sitting on? *</b>	<p>Environmental Health, Occupational and Public Safety Committee</p>
<b>Updates on University Committees *</b>	<p>none have met</p>
<b>Other University committees you're sitting on, but are not listed above:</b>	<p>- Instructionally related activities</p>
<b>Upcoming Events and New Initiatives/Collaborations *</b>	<p>Sustainability month garden video coming november &amp; harvest fest</p>
<b>Areas of concern related to your position and its constituents. *</b>	<p>nooopeee</p>
<b>Name *</b>	<p>Julia Glorioso</p>
<b>Email *</b>	<p><a href="mailto:asichabss2@csusm.edu">asichabss2@csusm.edu</a></p>
<b>Position on Board *</b>	<p>CHABSS Rep</p>
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	<p>Almost finished picking the new Dean of Extended Learning. Have been in contact with Leo Melena from CHABSS and have been placed on the CHABSS Student Academic Success Taskforce.</p>

<b>What ASI Committees are you currently sitting on? *</b>	Student Advocacy Committee
<b>Updates on ASI Committees: *</b>	None
<b>What University Committees are you currently sitting on? *</b>	Academic Policy Committee (APC) Student Affairs Committee (SAC) Graduation Initiative Steering Committee Student Grievance Committee
<b>Updates on University Committees *</b>	SAC: Editing SGC policy and looking into creating a student evaluation policy. SGC: Creating a final draft of our recommendations on the grievance we were hearing and sending the recommendations to the Provost. APC: Combining withdrawal policies together and reviewing the online course policy and seeing if it needs edits. GISC: Next meeting this Friday
<b>Other University committees you're sitting on, but are not listed above:</b>	EL Dean Search Advisory Committee CHABSS Student Academic Success Taskforce GISC Major Migration Workgroup
<b>Upcoming Events and New Initiatives/Collaborations *</b>	None
<b>Areas of concern related to your position and its constituents. *</b>	Class registration difficulties with the new modality of "blended".
<b>Name *</b>	Alexandra Chavez
<b>Email *</b>	<a href="mailto:asichabss1@csusm.edu">asichabss1@csusm.edu</a>
<b>Position on Board *</b>	CHABSS Representative
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	I did my onboarding from the week of October 5th. I met with Leo Melena on Monday and got a tour of the CHABSS website as well as an introduction to the department. Julia and I are working on setting up a meeting with the dean. We are also connecting to try and brainstorm outreach ideas so students

can come to our office hours. We are thinking of doing an instagram post on the CHABSS account and by letting classmates know.

**What ASI Committees are you currently sitting on? \*** Student Advocacy Committee

**Updates on ASI Committees: \*** N/A

**What University Committees are you currently sitting on? \*** Student Affairs Committee (SAC)

**Updates on University Committees \*** N/A

**Other University committees you're sitting on, but are not listed above:** CHABSS Diversity Working Group  
Temecula and Online Students Committee  
Enrollment, Retention, and Success for Graduate and International Students Committee

**Upcoming Events and New Initiatives/Collaborations \*** Working with Leo for the CHABSS instagram post.

**Areas of concern related to your position and its constituents. \*** N/A

**Name \*** Jacqueline Montano

**Email \*** [asicoba2@csusm.edu](mailto:asicoba2@csusm.edu)

**Position on Board \*** College of Business Administration Rep

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** Met with LBSA president and we set a date for Latinx in Business event idea.

**What ASI Committees are you currently sitting on? \*** Internal Operations  
Student Advocacy Committee  
Elections Committee

<b>Updates on ASI Committees: *</b>	Elections Committee had our first meeting 10/13 8am. Next meeting will be 11/3 and are working on a elections timeline, committee guidelines and procedures, Media/election theme, and installing a vice chair.
<b>What University Committees are you currently sitting on? *</b>	Co-Curricular Funding Committee North County Higher Education Alliance (NCHEA)
<b>Updates on University Committees *</b>	NCHEA will be hosting a free tri-campus event; Tri Equity: Embodying Anti-Racism Conference on Saturday, October 24, 2020 from 8am – 8pm open to staff and students from CSUSM, Palomar, and MiraCosta.
<b>Upcoming Events and New Initiatives/Collaborations *</b>	NCHEA event (Tri Equity).
<b>Areas of concern related to your position and its constituents. *</b>	Orgs have expressed worry of declining attendance. Classmates have expressed frustration regarding lack of tutoring options.
<b>Name *</b>	Shaelyn Rusnak
<b>Email *</b>	<a href="mailto:rusna002@cougars.csusm.edu">rusna002@cougars.csusm.edu</a>
<b>Position on Board *</b>	CEHHS Rep
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	Had CEHHS Meet and Greet thursday! Finished up nomination for FASC Committee Started working on Fall Closet Clean Out Challenge
<b>What ASI Committees are you currently sitting on? *</b>	Student Advocacy Committee Elections Committee
<b>Updates on ASI Committees: *</b>	Elections committee: had first meeting this week
<b>What University Committees are you currently sitting on? *</b>	Faculty Awards Selection Committee (FASC) Arts & Lectures Committee Disability Access & Compliance Committee (DACC)

<b>Updates on University Committees *</b>	Arts & Lectures: No updates DACC: No updates or contact with meeting times yet FASC: Finished reviewing nominated faculty and reviewing drafted letter for CSUSM's Brakebill Distinguished Professor Award
<b>Upcoming Events and New Initiatives/Collaborations *</b>	Fall Closet Clean Out Challenge
<b>Areas of concern related to your position and its constituents. *</b>	n/a
<b>Name *</b>	Christopher King
<b>Email *</b>	<a href="mailto:king178@cougars.csusm.edu">king178@cougars.csusm.edu</a>
<b>Position on Board *</b>	ASI Diversity and Inclusion Representative
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	Meeting with Ranjeeta Basu on Ethnic Studies progress. Social Justice Symposium is well on it's way to being ready for next week, getting keynote speakers lined up and practiced.
<b>What ASI Committees are you currently sitting on? *</b>	Internal Operations Awards Committee Student Advocacy Committee
<b>Updates on ASI Committees: *</b>	No new updates.
<b>What University Committees are you currently sitting on? *</b>	Student Fee Advisory Committee
<b>Updates on University Committees *</b>	Social Justice has found it's keynote speakers, it's platform for presentation, and is well on it's way to production day.
<b>Other University committees you're sitting on, but are not listed above:</b>	Instructionally Related Activities. Social Justice Symposium.

<b>Upcoming Events and New Initiatives/Collaborations *</b>	Social Justice Symposium
<b>Areas of concern related to your position and its constituents. *</b>	The approachability of AB 1460.
<b>Name *</b>	Caleb Standley
<b>Email *</b>	<a href="mailto:stand015@cougars.csusm.edu">stand015@cougars.csusm.edu</a>
<b>Position on Board *</b>	CoBA Rep
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	I have been sitting on my committees. I was recently added to student success and retention committee. I have also been fielding student concerns about professors and have set up meetings with college administrators to address concerns.
<b>What ASI Committees are you currently sitting on? *</b>	Internal Operations Student Advocacy Committee
<b>Updates on ASI Committees: *</b>	Internal operations talked about our budget last week.
<b>What University Committees are you currently sitting on? *</b>	Student Grievance Committee
<b>Updates on University Committees *</b>	I can't talk about SGC, and the steering committee is working on what student success on campus means.
<b>Other University committees you're sitting on, but are not listed above:</b>	Student Success and Retention Committee
<b>Upcoming Events and New Initiatives/Collaborations *</b>	No
<b>Areas of concern related to your position and its constituents. *</b>	Professors inappropriately addressing students who have technology needs.