



ASI Internal Operations Committee 24 – 05

Friday, April 12th, 2024, at 2:30pm

ASI Conference Room USU 3700

Posted: Tuesday, April 9th, 2024

**ASI Internal Operations Committee
23/24**

Rebecca Vo
Chair & Vice President of Finance &
Operations

Moy Valdez
President & CEO
Vice Chair

James Courser
BOD Representative

Miranda Grzywaczewski
BOD Representative

Natalie Cipriani
BOD Representative

Octavio Martinez
BOD Representative

Nathan Barrios
Student at Large
Representative

Cayla Munoz
Student at Large
Representative

Aidan Rodriguez
Student at Large
Representative

Vacant
Student at Large
Representative

Advisors
Annie Macias
Executive Director

Talisha St. John
Business Operations Analyst

Deborah Davis
Manager, Auxiliary Financial
Operations
CFO Designee

ITEM	SUBJECT	PRESENTER
01 Information	Call to Order	Rebecca Vo Chair & Vice President of Finance & Operations
02 Information	Roll Call	Rebecca Vo Chair & Vice President of Finance & Operations
03 Information	Recognition of Guests	Rebecca Vo Chair & Vice President of Finance & Operations
04 Action	Approval of Agenda	Rebecca Vo Chair & Vice President of Finance & Operations
05 Action	Approval of Minutes	Rebecca Vo Chair & Vice President of Finance & Operations
06 Information	Open Forum*	Rebecca Vo Chair & Vice President of Finance & Operations
07 Information	Change to ASI Bylaws Description: Recommending changes including clarification about removal process, additional definitions for terms in document, and updates to BOD roles & responsibilities. Fiscal Impact: None	Ashley Fennell Associate Executive Director
08 Action	Travel Guidelines: Changes to travel mileage reimbursement rates new per diem guidelines. Fiscal Impact: None	Talisha St. John Business Operations Analyst
09 Information	Announcements	Rebecca Vo Chair & Vice President of Finance & Operations
10 Action	Adjournment	Rebecca Vo Chair & Vice President of Finance & Operations

* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.