



ASI Executive Committee Agenda 24 - 03

Monday, September 18th, 2023, at 11:00am

ASI Conference Room USU 3700

Posted: Friday, September 15th, 2023

ASI Executive Committee 23/24

Karina Ramirez Gonzalez
Chair and Chief of Staff

Ernest Cisneros
President & CEO
Vice Chair

Moy Valdez
Vice President of Finance &
Operations

Justin Cadiz
VP of Student & University Affairs

Advisors

Annie Macias
Executive Director

Ashley Fennell
Associate Executive Director

ITEM	SUBJECT	PRESENTER
01 Information	Call to Order The meeting was called to order at 11:09am	Karina Ramirez Gonzalez Chair and Chief of Staff
02 Information	Roll Call Present: Karina, Ernest, Moy, Justin, Annie, Ashley	Karina Ramirez Gonzalez Chair and Chief of Staff
03 Information	Recognition of Guests Breckon Koutsky, Shannon Gallacher	Karina Ramirez Gonzalez Chair and Chief of Staff
04 Action	Approval of Agenda Chair approved by unanimous consent None opposed Motion Carries	Karina Ramirez Gonzalez Chair and Chief of Staff
05 Action	Approval of Minutes Moy motioned to approve minutes from 8/7/23 Executive Committee Meeting 2 nd – Ernest None opposed Motion Carries	Karina Ramirez Gonzalez Chair and Chief of Staff
06 Information	Open Forum* None	Karina Ramirez Gonzalez Chair and Chief of Staff
07 Discussion	ASI Giving Day Fund Description: Discussion about ASI Fund for Giving Day opportunity Fiscal Impact: None Presenter provided context on Giving Day and that the Cougar Pantry has been the main recipient for Giving Day in the last few years; presenter opened the floor to discuss where the ‘drive’ of the Giving Day campaign promo should go for 2023. Moy asked if money can go to an ASI general fund? Ashley clarified that the fund is typically for one, specific topic so that individuals know exactly what they are donating to. Moy wondered if ASI gives out swag in return for donations; Breckon said they typically avoid it becoming an exchange and that ASI tries not to spend funds on Giving Day Justin suggested centering the Wellness & Recreation Facility; Ernest said there may be too much of a grey area there since decisions about operations is still uncertain; Ashley echoed with similar concerns and shared that students may not yet understand what they’re giving to Breckon mentioned that it’s typically easier to story-tell and promote when the event is specific and suggested the executive team considered even smaller, niche topics related to Cougar Pantry Ashley mentioned Student Emergency Fund and potentially figuring out the best way to tell that story without exploiting students’ stories; Karina suggested taking the angle of what students could experience now that more students are on campus than before Ernest advocated for focus on Cougar Pantry because of its recent growth within the academic year	Breckon Koutsky ASI Media & Communications Coordinator



08 Action	<p>23/24 Undesignated Reserve Allocation</p> <p>Description: Executive committee will review, designate, and approve the 23/24 reserve allocations</p> <p>Fiscal Information: Yes See attached for document reviewed</p> <p>Presenter walked the committee through the new document and discussed the change in the beginning fund balance because of postings from Giving Day, flux in programs & support, and changes in BOD, CAB, SEF, ALF, & F78</p> <p>Ernest pointed out there should be a change in the MCT ‘Cougar Pride and Traditions’ swag line; Annie to make adjustments</p> <p>Annie discussed the additional cost for IITS office refresh and the 8% CORP charge for Cougar Pantry</p> <p>Ernest mentioned that \$3k should come out of BOD student activities line and be reallocated to SPF project related to water fountains at McMahan House; Annie said she will make that additional change after this document is complete.</p> <p>Ernest Motioned to approve the 23/24 Undesignated Reserve Allocation</p> <p>2nd – Moy</p> <p>None Opposed</p> <p>Motion Carries</p>	
09 Information	<p>Reports</p> <p>Ashley – 853 students in the Cougar Pantry last week & the team down there is doing great! Sign in the office to celebrate Daphne’s engagement; please sign if you can; Grant for Cougar Pantry fell through but Ashley & Alondra are searching and working to secure something new.</p> <p>Moy – Met with VP Diaz about the Jeanine Cleary emails coming from Housing and got the clarification that these emails are mandatory and are in compliance with the detail sharing; Moy asked about if there is a plan for prevention and VP Diaz shared that if a student makes a report, then an investigation can begin and they can follow-up with terms of student conduct.</p> <p>Ernest – There are currently six periodic reviews happening on campus and he is working on assigning them to fellow Execs and BOD members as necessary</p>	Karina Ramirez Gonzalez Chair and Chief of Staff
10 Information	<p>Announcements</p> <p>Justin – National Voter Registration & Constitution Day events are tomorrow (9/19)!</p>	Karina Ramirez Gonzalez Chair and Chief of Staff
11 Action	<p>Adjournment</p> <p>Meeting was adjourned at the will of the Chair at 11:59am</p>	Karina Ramirez Gonzalez Chair and Chief of Staff

* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.


Karina Ramirez Gonzalez (Mar 4, 2024 12:02 PST)

03/04/2024

Associated Students, Inc. of CSUSM

GRANTS/FUNDRAISING

	22-23 Approved	23-24 Proposed	Notes
Giving Day Funds for Student		\$ 76,636	
Giving Day Funds for ASI Cougar Pantry		\$ 46,126	
TOTAL		\$ 122,762	Funds transferred/recognized as revenue 22/23 and part of 23/24 beginning fund balance
Beginning Fund Balance	\$ 2,892,903	\$ 3,179,793	
Designated by ASI Corporate Policy			
Working capital & current	\$ 602,341	\$ 602,341	
Capital Equipment & Acquisition	\$ 87,307	\$ 66,771	Per CSUSM IITS policy 3 year computer refresh
Planned Future Growth	\$ 301,388	\$ 301,388	
TOTAL	\$ 991,036	\$ 970,500	
Designated By the ASI Board of Directors			
Reserved for Wellness and Recreation Facility	\$ 1,200,000	\$ 1,750,000	
Reserved for Student Emergency Fund	\$ 160,000	\$ 54,000	
Reserved for Program Support	\$ 240,490	\$ 101,015	
Reserved for ASI Cougar Pantry related grants & additional support allocation	\$ 119,000	\$ 284,278	
Reserved for ASI Leadership Funding	\$ 30,000	\$ 10,000	
Reserved for ASI 30 year	\$ 8,000	\$ -	
Future Fees Campaign		\$ 10,000	
TOTAL	\$ 1,757,490	\$ 2,209,293	
Undesignated			
18-19 Insurance claim recovery	\$ 144,377		
TOTAL FUND BALANCE	\$ -	\$ 0	

Ending Fund Balance			
	\$ -	\$ (122,762)	