



Personnel Committee 24 – 02

Friday, October 13, 2023 at 12:30pm
ASI Conference Room USU 3700

Posted: Tuesday, October 10, 2023

ASI Personnel Committee 23/24

Voting Members

Karina Ramirez Gonzalez
Chair and Chief of Staff

Moy Valdez
President & CEO

Vacant
Vice President of Finance &
Operations

Justin Cadiz
Vice President of Student &
University Affairs

Advisors

Michelle Hinojosa
Associate Executive Director of
Human Resources & Payroll,
CSUSM Corporation

Alan Brian
Director of Planning, Assessment,
and
Professional Development,
Student Affairs

ITEM	SUBJECT	PRESENTER
01	Call to Order	Karina Ramirez Gonzalez Chair and Chief of Staff
02	Roll Call	Karina Ramirez Gonzalez Chair and Chief of Staff
03	Recognition of Guests	Karina Ramirez Gonzalez Chair and Chief of Staff
04 Action	Approval of Agenda	Karina Ramirez Gonzalez Chair and Chief of Staff
05 Action	Approval of Minutes	Karina Ramirez Gonzalez Chair and Chief of Staff
06 Information	Open Forum*	Karina Ramirez Gonzalez Chair and Chief of Staff
07 Action	Review Existing Evaluation and Survey Tool Description: Review and determine what prompts to use with focus groups for evaluations and surveys. Fiscal Impact: None	Alan Brian Director of Planning, Assessment, and Professional Development, Student Affairs
08 Action	Approval of Timeline for Personnel Committee Assessment Process Description: Review timeline for focus group sessions and spring Personnel Committee process as well as meetings with ASI Staff. Fiscal Impact: None	Michelle Hinojosa Associate Executive Director of Human Resources & Payroll, CSUSM Corporation Alan Brian Director of Planning, Assessment, and Professional Development, Student Affairs
09 Action	Approval of Review Focus Groups for 23/24 Personnel Committee Evaluations Description: Determine ASI Staff & Departments to be reviewed during 23/24 cycle and select student invitees. Fiscal Impact: None	Michelle Hinojosa Associate Executive Director of Human Resources & Payroll, CSUSM Corporation Alan Brian Director of Planning, Assessment, and Professional Development, Student Affairs
10 Information	Announcements	Karina Ramirez Gonzalez Chair and Chief of Staff
11 Action	Adjournment	Karina Ramirez Gonzalez Chair and Chief of Staff

Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.