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To: pcbodist@coyote.csusm.edu
Subject: [Pcbodist] CSU PO Remaining Balance Inquiry – Quick Reference Guide
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Attachments: [ATT00001.txt](#)



Partners in Campus Business Operations

CSU PO Remaining Balance Inquiry – Quick Reference Guide

Sent on Behalf of: Procurement Operations

Dear Campus Community:

The CSU PO Remaining Balance Inquiry Quick Reference Guide is now available on Procurement's website at the following link:

<https://www.csusm.edu/procurement/procurementservices/forms.html>.

The PO Remaining Balance Inquiry provides information on the remaining balance on a PO and payments made against a PO. This is helpful for tracking spend and remaining in compliance with a contract or PO. If an adjustment to a PO is needed, please reach out to Procurement for a contract amendment or purchase order amendment before approving the provision of additional goods or services.

Thank you.

Procurement Operations
California State University San Marcos