

From: [Jill Heath](#)
To: pcbodist@covote.csusm.edu
Subject: [Pcbodist] REVISED: Independent Contractor Forms
Date: Friday, January 20, 2023 3:15:25 PM
Attachments: [ATT00001.txt](#)



Partners in Campus Business Operations Revised: Independent Contractor Forms

Sent On behalf of: Procurement & Contracts

Hello Campus Community,

The Independent Contractor (IC) Agreement template and Instructions on Procurement's [website](#) have been updated.

As a reminder, each new IC Agreement should be pulled from the website, as these forms may be updated at any time.

The new template should be used going forward. Outdated agreements will no longer be supported, effective January 31, 2023. If you have any questions or would like additional training, please contact lsvensen@csusm.edu.

As a reminder, the Procurement team is available every Thursday to answer questions and help guide you on all aspects of purchasing. Drop in with your questions, problems, or just to say hi.

| Procurement & Contracts Office Hours | |
|--------------------------------------|---|
| Date | Every Thursday |
| Time | 1:00 pm – 1:45 pm |
| Location | https://csusm.zoom.us/j/89855094877 |

Thank you.

Procurement & Contracts

760-750-4450

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