

Budget & Academic Policy Committee
College of Education, Health & Human Services (CEHHS)

Minutes – October 6, 2020
12:00 - 1:30 PM [via Zoom](#)

Committee Members:

x	Pat Stall School of Education		Susan Andera School of Nursing
x	Erika Daniels School of Education	x	Darin Woolpert At-Large
x	Matthew Schubert School of Health Sciences & Human Services		Shannon Cody, Assistant Dean CEHHS (Non-voting)
x	Blake Beecher School of Health Sciences & Human Services	x	Janet Brotherton Staff (Non-voting)
x	Emmanuel Iyiegbuniwe School of Nursing	x	Lori Heisler, Associate Dean CEHHS (Non-voting)

CALL TO ORDER

Establish quorum: yes

APPROVAL OF AGENDA

Moved to Approve: Blake B.

Seconded: Emmanuel I.

Unanimously Approved

APPROVAL OF MINUTES

September 15, 2020

Moved to Approve: Emmanuel I.

Seconded: Darin. W.

OLD BUSINESS & STANDING ITEMS

BLP & CCC updates

- Need a BLP representative from CEHHS. Contact Adrienne Durso for the CEHHS seat on BLP.
<https://search.csusm.edu/index.php?q=BLP#gsc.tab=o&gsc.q=BLP&gsc.page=1>
- Sue will be leading CCC this semester, has meet once so far. She will be updating college bylaws, so they are consistent with the University.

Budget updates from Associate Dean Heisler

- 3.9% cut to base budget. 97% of college expenses are salary, with 3% in operating expenses, that leaves .9% that needs to be cut from somewhere. The college is running with salary savings from open faculty and staff lines. There has been a lot of items cut. The Dean's office is connecting the budget and

course schedule so there is an idea of real time money. SOE & SON adjusted their admissions timeline to help meet this goal.

Reminder to solicit feedback from units in the College proposed by-law revisions (by October 20)

- The Oct. 20th meeting will go over DEPT feedback.
- Erika shared the proposed updates to the by-laws with the committee.
- Goal is to have a set of final revisions to take to the college to vote on.

Planning for Budget Townhalls

- Next one is Oct 22nd, Blake and Janet will represent BAPC.
- Final one is Nov. 5th, Janet and Emmanuel will represent BAPC
- The first one went well; Debbie shared a PP on the overview of the current budget situation then opened it up to Q&A. After the 3rd townhall, BAPC will analyze the notes taken during the Nov 17th meeting. Erika shared the notes taken at the first townhall.

NEW BUSINESS

Develop "budget advocacy narrative" for CEHHS

- This topic keeps coming up, what is the best way to communicate this with the university. Who is the audience, this is important to share with the Provost and the President.
- We have some of the most intense requirements around licensing and credentialing. We have a heavy relationship with external stakeholders and accrediting boards. A lot of the majors require knowledge of and compliance with external bodies. CEHHS is a professional college with undergrad and graduate programs.
- Most of our programs are outwardly focused and serve the community. They help us operationalize our mission.
- We are expensive because of what we need to do to prepare our students and the unique nature of our programs. This university was built upon community engagement—specifically producing teachers.
- Many of the program's courses do not appear in Degree Planners for reasons beyond anyone's control. There needs to be other tools for determining demand for courses and FTES.
- Many of the programs in our college were steered toward Extended Learning during their inception. There was never an option to launch via the stateside.
- Have a rationale for why each program costs what it does. Tie the costs for our programs to the work we do. It is not a matter of making a case for the value of our programs but rather about showing how much it costs to prepare the students in our programs.

- “All funds” budgeting led to money being stripped from our base budget. We now have a structural deficit. It is not a matter of our college not being good stewards of our funds but rather about not being allocated enough money to cover our base costs.

Adjournment: 1:30pm

Next meeting: October 20, 2020