

## College Coordinating Committee

College of Education, Health & Human Services (CEHHS)

MINUTES – April 25, 2018 (DRAFT)  
1:30 - 2:30 PM in UNIV 449

**Committee Members:**

|   |  |   |  |
|---|--|---|--|
| X | Lori Heisler, Co- Chair<br>School of Health Sciences & Human Services        |   | Allison Scheer-Cohen Chair of FDPC<br>School of Health Sciences & Human Services |
| X | Blake Beecher, Co-chair<br>School of Health Sciences & Human Services        | X | Christina Norita, Staff<br>School of Health Sciences & Human Services            |
|   | Carol Van Vooren, Vice Chair<br>School of Education                          |   | <b>TBD</b><br>School of Nursing  |
| X | Hyun Gu Kang, Co-Chair of CAPC<br>School of Health Sciences & Human Services |   | <b>TBD</b><br>School of Education  |
| X | Amy Carney, Co-Chair of CAPC<br>School of Nursing                            | X | Janet Powell, Dean<br>CEHHS ( <b>Non-voting</b> )                                |
| X | Jeannine Guarino, Chair of LAC<br>School of Health Sciences & Human Services | X | Debbie Kristan, Associate Dean<br>CEHHS ( <b>Non-voting</b> )                    |
| X | Pat Stall, Chair of BAPC<br>School of Education                              |   | Shannon Cody, Assistant Dean<br>CEHHS Student Services ( <b>Non-voting</b> )     |

Guest(s):

**CALL TO ORDER** (Heisler)  
Call to order, 1:34 pm. Establish quorum, YES.

**APPROVAL OF AGENDA** (Heisler)  
Approve 04/24/18 agenda  
Amendment: add LAC Bylaws.  
Move to approve, Stall. Second, Beecher. Approved with amendment.

**APPROVAL OF MINUTES** (Beecher)  
Minutes from 01/31/18  
Move to approve, Stall. Second, Carney. Approved.

**CEHHS STANDING COMMITTEE REPORTS**

**BAPC** (Stall)

- Have not met since submission of three-year rolling plan.
  - Powell: Presented plan to Provost. Highlighted areas where we needed new money.
- Goal to streamline 3-year rolling plan. Important to look at financial needs.
  - Ensuring all accreditations funded properly
  - What is the real point and best purpose for the college
  - Melinda to provide access to SharePoint folder to the department chairs. (Not to be posted on the website.)

**CAPC** (Carney & Kang)

- Moving along in Curriculog. Recently many HD curriculum forms were moved forward. Nursing curriculum forms are currently up for review. Courses related to Fall enrollment of freshman.

**FDPC** (Sheer-Cohen)

- No new business. No scheduled meetings for the remainder of the semester.

#### LAC

(Guarino)

- Handbooks are being updated for each department.
- Bylaws to be reviewed at All College Meeting, before vote.

#### STAFF

(Norita)

- No new updates.

#### OLD BUSINESS

##### I. None

#### NEW BUSINESS

##### II. Review Submission of Bylaws from Committee for Inclusion, Diversity, and Equity (C.I.D.E.)

- See provided document
  - The bylaws committee composition is not consistent with CEHHS Policy
  - Beecher to send notification to Leandro Galaz
    - Provide options or an exception to the CEHHS Policy

##### III. LAC Bylaws

- The LAC bylaws committee composition is also not consistent with the CEHHS Policy
  - However, there may need to be an exception for this committee.

##### IV. Review Agenda for All-College Meeting

- Bylaws from LAC and Diversity Committee
- Cougar Pantry Presentation
- Verbal acknowledgement of CEHHS retirements: Janet Powell, John Halcón, Janet McDaniel, Lori Solarski, Beverly Mahdavi
- Verbal of acknowledgment of: Denise Garcia
  - Check with Michael for full list of retirees
  - Gift? Engraved Stones
  - Send a separate invitation
- Dean, provides brief report
- Brief reports from Standing Committees (written reports) – Lori will send out a request
- Continuous Improvement Discussion or Q&A
  - 3-year rolling plan – all college
  - Charge departments to review their unit

##### V. Standing Committees 18/19 AY, Vacancies

- See provided document
- LAC and C.I.D.E. will not be included in call. They will need special election in the Fall.
- Melinda to proceed with call.

#### ANNOUNCEMENTS

CEHHS Annual Recognition Celebration, **May 3, 2018 from 4:00 - 7:00 pm in the USU Ballroom**  
 CEHHS All College Meeting, **May 9, 2018 11:30a-2:30p McMahan House**  
 New Dean visiting tomorrow, April 26.

#### ADJOURNMENT

Meeting adjourned at 2:23pm  
 Next Meeting: TBA