

Faculty Development & Policy (FDPC) Committee
College of Education, Health & Human Services (CEHHS)

MINUTES – Thursday, April 1, 2021
10:45 a.m. - 11:45 a.m. via Zoom

<https://csusm.zoom.us/j/94964906022>

Committee Members:

x	Deanna Schmidt, co-Chair School of Health Sciences & Human Services	x	Christina Holub, co-Chair School of Nursing (Public Health)
x	Teru Toyokawa School of Health Sciences & Human Services	x	Tom Olson School of Nursing
x	Moses Ochanji School of Education	x	Anthony Matranga At-Large
x	Emiliano Ayala School of Education	x	Deborah Kristan, Dean CEHHS (Non-voting)

10:45am CALL TO ORDER (HOLUB/SCHMIDT)
Establish quorum

APPROVAL OF AGENDA (HOLUB/SCHMIDT)
Unanimously Approved as written

APPROVAL OF MINUTES FROM LAST MEETING (SCHMIDT)
Unanimously Approved, minute date was updated from February to March.

OLD BUSINESS UPDATE

DEAN UPDATE (KRISTAN)
COVID associated leave communication updated from the Chancellors office.
5 post-pandemic planning groups still meeting and have been broken into sub-groups, lots of meetings.
End of Year Celebration “Save-The-Date”
Campus has a private vaccine location administered through SON by Risk Management.
Still on-going discussions related to lecturer compensation on committees. CEHHS is waiting for university level guidance on this before making changes.

10:50am SENATE UPDATE (SCHMIDT)
Big discussions on the implementation of the ethnic studies requirement.
Grading policies and COVID
Renaming of Craven Hall to Craven Circle
College RTP addendum voted on and passed unanimously
CCC UPDATES voted to be added to the FDPC agenda, will be on the next meeting agenda.

11:00am DISCUSSION (ALL)

- CEHHS RTP (FAC 376-11) approved by Senate (3/17/2021)
- Update on School RTP standards COVID addendums review process
 - School of Nursing RTP addendum
Implemented change suggested by EC. The addendum should be on the FAC agenda for the next meeting.

- School of Education RTP addendum
Received revisions/suggestions from the EC, SOE addressed those, it was reviewed this Monday by FAC 3/29/2021, FAC chair is working to get it on the next Senate agenda
- Update on Department/unit RTP standards COVID addendums review process
 - Public Health RTP addendum
 - Human Development RTP addendum
- School of Education to sunset Lecturer RTP document
SOE wants to remove the document out of circulation. Both schools could remove their lecturer evaluation policy. Co-chairs will reach out to Senate Chair, or Adrienne Durso about policy to remove. Tom has moved to support the removal of the SOE Lecturer RTP policy. Moses seconds the motion. All voted unanimously. SOE also voted unanimously to remove this document at their own governance meeting.
- FAC contacted about referral to Senate regarding wording for “Schools” section 4.c.5 of University RTP Document, if they are equivalent to a dept they should go the same route as a dept RTP which is to FAC and Provost. The senate chair planned talk to provost about the policy. Committee believes wording in current university document is old from when there were stand alone schools. FDPC co-chairs will email the FAC chair, Senate sub-committee of faculty development, and the Senate Chair letting them know that FDPC met and agree that in relation to SON and SOE they should fall under departmental RTP routing practices, as they do follow the college RTP document.
 - Schools are department level for SON and SOE
 - School of SHSHS is a group of departments
- Wording/timing for restricted interaction of PRCs and those submitting WPAF FA website RTP faculty mentoring document, <https://www.csusm.edu/fa/facultymentoringandserviceonprc.pdf>
Updated communications will go out to faculty once PRC elections are complete, in relation to communication of faculty and PRC.

11:40am FUTURE DISCUSSION ITEMS (ALL)

- CEHHS mentorship program – save for later
 - Develop CEHHS mentorship program for assistant professors to include initial onboarding and mentorship through the probationary period
- Finalize school director evaluation tool; feedback from stakeholders – save for later
- Faculty moral
- Discuss non-traditional TT positions
Will be moved to discussion items for next meeting.

11:45am ANNOUNCEMENTS/ADJOURNMENT (ALL)

Upcoming Meetings: May 6, 2021