



**Minutes of the Regular Meeting of the Board of Directors
February 27, 2020**

Extended Learning 615 – Dean’s Conference Room

Attendees

Members: Cynthia Chavez Metoyer (Chair), Ann Bersi (via phone), Jason Schreiber (via phone), Chuck De Leone, Kenny Tran, Sara Villarreal, Ranjeeta Basu

Members Absent: Neal Hoss, Chris Thibodeau

Staff: Bella Newberg, Cynthia Fenimore, Deborah Davis, Janelle Temnick, Janine Prior, Michelle Hinojosa, Trina Beckwith, Karla Frazee

Guests: David Bagley, *Hecht Solberg Robinson Goldberg & Bagley, LLP*, Jaelyn Freeman, *ASI Chief of Staff*

Convening of the Regular Meeting

A quorum being present, Chair Chavez Metoyer called the meeting to order at 4:05 p.m. and welcomed the Directors, staff and guest.

Minutes of the November 14, 2019 Regular Meeting

Chavez Metoyer noted that Charles Ragland was listed under the *Absent Attendees* on the November 14, 2019 Minutes when in fact Charles Ragland resigned from the Board of Directors on October 30, 2019 via email.

A motion was made and seconded (De Leone/ Bersi) to approve the November 14, 2019 Annual Meeting Minutes with the revision as noted. Motion carried.

Reporting Items

Administration Update

Newberg provided an administrative update which included Corp staffing, Office of Sponsored Projects grant activity, Extended Learning Building operations and construction close out, Innovation Hub, Student Housing, Dining Hall program and buildout and One Card (end goal is to have the student’s housing and dining package on one combined account). Newberg reported CSUSM Corporation has hired an outside consultant to assist in renegotiating Facilities & Administration benefit rates (F&A).

Innovation Hub Advisory Committee Update

De Leone reported that the Innovation Hub hosted its first event and there are others on calendar. The Innovation Hub website is up and running. The Faculty Committee for the Innovation Hub completed their report and presented it to President Neufeldt. De Leone and Clarke presented this report to University Council, Foundation Board of Directors and CSUSM Advisory Council. Newberg reported a Case Statement Writer has been hired to assist in fund raising, branding and marketing for the Innovation Hub.

Student Housing Advisory Committee

Schreiber reported current housing renewals are at 15%, the goal is 20%. The committee is working out final details of the dining package waiver program. CSUSM Corporation will donate \$275K to the waiver program and CalFresh supplements. Once all final decisions are made, they will meet with ASI and Student Affairs Leadership Team to provide an update on the dining program and affordability. A Dining Advisory Committee has been created and will assist with decision making regarding décor and food offerings amongst other things. The committee is primarily students with representation from Residence Hall Council, ASI and volunteers.

University Update

Villarreal provided a university update which included the Provost search open forums, President Neufeldt's Listening and Learning Tour (a staff forum will be scheduled for President Neufeldt to share the outcome of her tour), campus wide strategic planning and fiscal stewardship. Villarreal reported President Neufeldt will host *Pizza with the President* for ASI, will continue to attend Academic Senate meetings and will host monthly *Listening and Learning* sessions for faculty, staff and students. In addition to Executive Council, President Neufeldt will create a new cabinet with diverse representation from across campus to include faculty, staff and students. Investiture will be held April 7, 2020.

Finance and Operations Committee Report

Schreiber provided a high-level overview of the three reports sent prior to the meeting as Attachment B.

Consent Agenda

Chavez Metoyer explained that a Consent Agenda was included as Item IV in the meeting Agenda and that the purpose of the Consent Agenda is to save time. Chavez Metoyer asked if anyone wanted to move an item from the Consent Agenda to the Regular Agenda. There being none, *a motion comes moved and seconded (De Leone/Schreiber) to approve Form 990 Tax Return FY18/19 Ratification (Attachment C) brought forward by the Joint Audit Committee and Quarterly Financial Report & Summary 12/31/19 (Attachment D), FY19/20 CSUSM Corporation Admin Mid-Year Financial Report & Budget (Attachment E) and the FY19/20 Student Housing Mid-Year Financial Report & Budget (Attachment F) brought forward by the Finance and Operations Committee. Motion carried.*

Action Item

There were no action items on the agenda.

Special Guest

David Bagley with *Hecht Solberg Robinson Goldberg & Bagley*, the CSUSM corporate attorney, provided a compliance training regarding a Board of Directors.

Closed Session

Before adjourning the Regular Meeting, *a motion was made and seconded (De Leone/Tran) to move into a closed session immediately following adjournment of the Regular Meeting. Motion carried.*

Adjournment of Regular Meeting

The Regular Meeting adjourned by acclamation at 5:05 p.m.

Jason Schreiber
Jason Schreiber (Aug 3, 2020 07:58 PDT)

Jason Schreiber
Secretary

August 3, 2020

Date