

Additional Appendix: Composition and Charge of the *First-Year Programs Advisory Council (FYPAC)*¹

Membership:

Faculty representatives seated by NEAC serving staggered two-year terms:

- One from COAS 2006-08 2008-10 etc.
- Second from COAS 2006-07 2007-09 etc.
- One from COBA 2006-08 2008-10 etc.
- One from COE 2006-07 2007-09 etc.
- One from the Library 2006-08 2008-10 etc.
- One from Nursing 2006-07 2007-09 etc.
- One part-time faculty member (if none of the faculty representatives specified above are part-time, then a part-time faculty member will be seated for a two year term)

Students serving one-year terms:

- One undergraduate appointed by ASI
- One “instructional graduate student” appointed by Graduate Dean

Administrators/staff:

- One appointed by Dean of the College of Arts and Sciences
- One appointed by Associate Vice President for Student Affairs and Dean of Students
- One appointed by Senior Director, Centers for Learning and Academic Support Services
- One appointed by Senior Director, Advising, Career and Testing Services
- One appointed by Athletic Director
- One appointed by UVA Director
- First Year Academic Support Coordinator

Ex-officio administrators:

- Associate Vice President for Academic Programs
- Associate Vice President for Student Academic Support Services
- Associate Director of First-Year Programs

Initial Charge:

Members of the First-Year Programs Advisory Council are expected to:

- Attend Council meetings (two-to-three meetings per semester are anticipated)
- Provide guidance to First-Year Programs on programs and activities to improve the academic success of first-year students
- Guide, support and contribute expertise to the development of specific FYP programs and activities
- Support and serve as advocates for University efforts to help first-year students achieve academic success

¹ From Spring 2006.

About First Year Programs:

Mission:

The Office of First-Year Programs designs, implements and supports programs to help first-year students achieve academic excellence in the classroom and develop a deeper understanding of, and commitment to, long-term academic goals.

Current programs and activities:

- FYP offers a comprehensive college success course (GEL 101 – The Student, The University, The Community) that assists first-year students with development of the skills necessary to meet the demands of our rigorous lower-division curriculum
- FYP offers programs that assist first-year students with achieving the university proficiency requirements in English and Mathematics (Summer Academy, Mathematics Acceleration Program in the Summer – MAPS)
- FYP develops comprehensive learning communities for first-year students (San Marcos Experience – SME)
- FYP facilitates completion of lower-division course work and preparation for a major by developing and publishing a comprehensive “atlas” of lower-division graduation roadmaps that serve as semester-by-semester plans for selecting courses (Lower-Division Roadmaps – LDRs)
- FYP provides support to students organizing a CSUSM chapter of the freshman honor society, Alpha Lambda Delta.
- FYP sponsors opportunities for faculty and first-year students to meet informally (First-Year Roundtable Lunches).

Goals:

We want first-year students to be eligible to continue their studies at Cal State San Marcos beyond the first year, and we want them to choose to do so. In particular, we want all first-year students to:

- Develop the foundational academic skills necessary to thrive in the Cal State San Marcos lower-division curriculum
- Understand university graduation requirements, including the All-University Writing Requirement, Computer Competency Requirement, and Language-Other-Than-English-Requirement.
- Satisfy the CSU English Proficiency Requirement, CSU Mathematics Proficiency Requirement, and the Cal State San Marcos Computer Competency Requirement by the end of their first year.
- Develop and commit to a specific academic plan (Lower-Division Roadmap – LDR).
- Develop greater participation in the campus community and an increased sense of connection to fellow first-year students and faculty (First-Year Roundtable Lunches).