



**2024 HOURLY & ADDITIONAL PAY CUTOFF  
DATES & PAYDAY SCHEDULE**

*Student & Hourly employees, Special Consultants, OT, Shift, Stipends & Bonus Payments*

<b>PAY PERIOD BEG. &amp; END DATES</b>	<b>WORK DAYS</b>	<b>LAST DAY FOR EMPLOYEES TO INPUT TIME ON- LINE</b>	<b>MANAGER ON-LINE APPROVAL DUE AT 5:00 PM</b>	<b>HOLIDAYS &amp; CAMPUS CLOSURE</b>	<b>SCHEDULED PAYDAY</b>
<b>JANUARY 2024</b> Jan 1 – Jan 30	<b>22</b>	<b>01/30/2024</b>	<b>01/31/2024</b>	Jan 1 & 15	<b>THURSDAY</b> Feb 15
<b>FEBRUARY</b> Jan 31 – Feb 29	<b>22</b>	<b>02/29/2024</b>	<b>03/01/2024</b>	None	<b>FRIDAY</b> Mar 15
<b>MARCH</b> Mar 1 – Mar 31	<b>21</b>	<b>03/31/2024</b>	<b>04/02/2024</b>	None	<b>MONDAY</b> Apr 15
<b>APRIL</b> Apr 1 – Apr 30	<b>22</b>	<b>04/30/2024</b>	<b>05/01/2024</b>	Apr 1	<b>WEDNESDAY</b> May 15
<b>MAY</b> May 1 – May 30	<b>22</b>	<b>05/30/2024</b>	<b>05/31/2024</b>	May 27	<b>FRIDAY</b> Jun 14
<b>JUNE</b> May 31 – Jun 30	<b>21</b>	<b>06/30/2024</b>	<b>07/01/2024</b>	Jun 19	<b>MONDAY</b> Jul 15
<b>JULY</b> July 1 – July 30	<b>22</b>	<b>07/30/2024</b>	<b>07/31/2024</b>	July 4	<b>THURSDAY</b> Aug 15
<b>AUGUST</b> July 31 – Aug 29	<b>22</b>	<b>08/29/2024</b>	<b>08/30/2024</b>	None	<b>MONDAY</b> Sept 16
<b>SEPTEMBER</b> Aug 30 – Sept 30	<b>22</b>	<b>09/30/2024</b>	<b>10/01/2024</b>	Sept 2	<b>TUESDAY</b> Oct 15
<b>OCTOBER</b> Oct 1 – Oct 30	<b>22</b>	<b>10/30/2024</b>	<b>10/31/2024</b>	None	<b>FRIDAY</b> Nov 15
<b>NOVEMBER</b> Oct 31 – Nov 30	<b>22</b>	<b>11/30/2024</b>	<b>12/2/2024</b>	Nov 11, 28, & 29	<b>MONDAY</b> Dec 16
<b>DECEMBER</b> Dec 1 – Dec 31	<b>22</b>	<b>12/31/2024</b>	<b>01/01/2025</b>	Dec 25, 26, 27, 30, & 31	<b>WEDNESDAY</b> Jan 15, 2025