


Budgeting

RYAN GROTH - ASSISTANT DIRECTOR
CAMPUS RECREATION

W/ AUSTIN CONTRERAS (MLAX TRES)

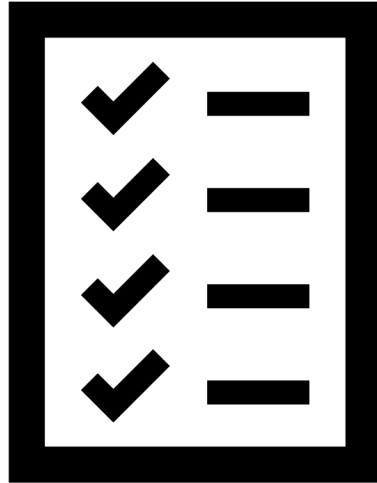


95,054	124,500
97,511	125,000
99,011	154,000
99,216	95,000
101,090	154,200
101,684	110,000
101,962	89,000
102,747	50,000
	68,700
	123,000

Introductions!

- Ryan Groth
 - Background, Campus Rec history
- Austin Contreras
 - role w/ CSUSM Men's Lacrosse (competitive Sport Club)
- Students in-attendance
 - name, student org, role within your student org

Planning out your year



- **Members**
 - How many members do you have/expect
 - What is our current budget?
- **Expenses**
 - What are our **needs**?
 - What are our **wants**?
- **Income**
 - Dues, fundraisers, grants, extra funding, etc.
- **Planning out your year**
 - Recognition packet
- **Helpful tools**
 - Mini audits, shadow budgets, dues tracker, etc.

Expenses

- Having an idea of how your student organization plans to fund its activities and spend its money is essential for its financial strength, stability, and sustainability
 - What do you foresee your clubs spending on?
 - Determining your Needs/Wants will help play a role in influencing your necessary income
 - Make sure to think beyond just this year! Think about the longevity of your student org years after you have left (leave your mark!)

Expenses – Needs/Wants

- Needs?
 - Start with a plan! List out all items your student-org HAS to have for the upcoming year
 - Do not low ball these needs! Budget high so you can ensure you have the funding
 - Receive multiple quotes/shop around
 - Sport Club Example: Uniforms, Coaches payment, equipment, league fees, travel fees, food for meetings, etc.
- Wants?
 - New club merch, banner, member gifts?
 - Similar to your Needs – do your homework (shopping around) and list out honest numbers. Set these aside before committing to them
 - Be good stewards of your peers' funding!

Planning for your Future

- Building your budget is important for your club's future needs
 - Each year will be different (less members, higher costs for necessities, etc.), so you want to make sure you have enough fund in your budget.
 - Some years you might need to raise dues. Other years, you might be able to lower them.
- You do not want to start/end each year at \$0
 - Think about the Officers after you!



Income

- Dues
 - What is a reasonable amount for semester dues?
 - Are we adding more members in the Spring?
 - What deadlines do we have to collect these?
- Fundraisers
 - Restaurants, SLIC Market days
 - Team Stores – great way to buy extra gear/doubles as a fundraiser!



Income (examples)

- Dues
- \$1,000 needed - 25 members in your club = \$40/member needed (to cover the \$1000)
 - Can only collect fund in the form of cash or check (Venmo not approved)
 - Charging \$50? Help build up your budget!
- Fundraisers
 - Restaurant fundraisers: Maya's Cookies, Ding Tea, Raising Canes, etc.
 - Can only collect fund in the form of cash or check
 - Shop around/communicate with vendors to learn % back to org (ex 30% of sales)

Income (continued)

- Grants – look for campus opportunities!
- Extra funding
 - SLIC fall workshops, ALF Funding, donations



ASI Leadership Fund (ALF)

- Funding that all student organizations can apply for on or off campus events
 - **On campus:** info session, meeting, home game, event, etc.
 - **Off campus:** conferences, national trips, etc.
- Individual members will apply for the money, pay upfront and get reimbursed later through ALF if approved
- Be sure to follow ALL ALF steps!
 - <https://www.csusm.edu/asi/services/alf.html>

- **On campus event**
 - earn up to \$250 per event
- **Off campus events:**
 - One day in-state conference within 400 miles from campus: \$100
 - Two days or more conference within 400 miles from campus: \$250
 - One day conference outside of 400 miles from campus: \$200
 - Two days or more conference outside of 400 miles from campus: \$425

Helpful Tools

- Budgeting is an important planning tool for Student Orgs
- Having extra tools to help you budget for your club is essential
- Let's look at some examples:

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- **Shadow Budget** – tool that both we (staff) and each Sport Club use
 - **Dues Tracker** – helpful tool for Sport Club Treasurers to track their dues
 - **Mini Audit** – monthly meeting that we (staff) hold with Treasurers/Presidents to review Shadow Budget
 - **Recognition packet** – planning tool we give out at Officer Training – due Sept 30th (helps budget out the year)

Questions?

- Thank you for coming!